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NOTE :- PSOs, HEADS OF ARMS / SERVICES OR ANY OTHER MEMBER MAY BE INVITED FOR ANY SPECIFIC AGENDA.



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INSTITUTE MANAGEMENT COMMITTEE

PATRON (GOC, 11 CORPS)



CHAIRMAN (COS, HQ 11 CORPS)



DIRECTOR (COMDT, MH)

BRIG (ADMINISTRATION)

PRINCIPAL

BRIG (MEDICAL)

FACULTY REPRESENTATIVES

ADDITIONAL DIR (AWES)

TWO PARENTS

**COMMANDING OFFICER
4011 FIELD HOSPITAL**

**MEMBER SECY
REGISTRAR & HoA**



ACADEMIC ADVISORY COMMITTEE (AAC)



- PRESIDENT - DIRECTOR, ACN.**
- MEMBERS - PRINCIPAL, ACN.**
VICE PRINCIPAL, ACN.
HOD, ACN (TWO).
**TWO EDUCATIONISTS
(INCL PM, MH JALANDHAR).**
REP - BFUHS, FARIDKOT.

NOTE : - MTG THRICE AN YEAR

Barbelle

**MINUTES OF INSTITUTE MANAGEMENT COMMITTEE MEETING OF
ARMY COLLEGE OF NURSING, JALANDHAR CANTT HELD ON 06 OCT 2021**

1. Institute Management Committee (IMC) meeting of Army College of Nursing (ACN), Jalandhar Cantt for the Quarter ending Sep 2021 was held at Conf Hall of ACN on 06 Oct 2021. Though, the meeting was held in an offline mode, seven parents had joined online from their respective locs. The meeting was chaired by Maj Gen Sanjay Maini, Chief of Staff, HQ 11 Corps (Chairman, Army College of Nursing, Jalandhar Cantt) and attended by the following:-

(a) Members.

- | | | | |
|--------|-----------------------------|---|--|
| (i) | Brig Vikas Rohella, SM | - | Brig A, HQ 11 Corps. |
| (ii) | Brig Raju Aggarwal | - | Brig Med, HQ 11 Corps. |
| (iii) | Brig Prasad R Lele | - | Comdt MH (Dir, ACN). |
| (iv) | Brig Sanjot Negi | - | Stn Cdr, Jalandhar Cantt |
| (v) | Lt Col AV Singh | - | AD (AWES), HQ 11 Corps. |
| (vi) | Lt Col Pavan DV | - | Offg CO, 4011 FdHosp |
| (vii) | Mrs M Maheswary | - | Principal, ACN Jalandhar. |
| (viii) | Mrs Varinder Pal Kaur | - | HOD (Community Health Nursing), ACN Jalandhar. |
| (ix) | Ms Gagan Sharma | - | HOD (Medical Surgical Nursing), ACN Jalandhar. |
| (x) | Hav Vinod Kumar (Retd) | - | Parent Rep- B Sc(Nursing) First Year, from New Delhi. |
| (xi) | Hav AK Joshi (Retd) | - | Parent Rep - B Sc (Nursing) Second Year, from New Delhi. |
| (xii) | Hav RC Prajapati | - | Parent Rep - B Sc (Nursing) Third Year, from Allahabad. |
| (xiii) | Mrs Meenakshi Devi | - | Parent Rep - B Sc (Nursing) Third Year, from Secunderabad. |
| (xiv) | Hony Capt Rajvir Singh | - | Parent Rep - B Sc (Nursing) Third Year, from Mathura. |
| (xv) | Hav Dharampal Singh (Retd)- | - | Parent Rep - B Sc (Nursing) Fourth Year, from Faridabad. |



(xiv) Sub Dharam Singh - Parent Rep – B Sc (Nursing)
Fourth Year, from Delhi Cantt.

(b) **Secy.** Col HS Phagura (Retd) - Registrar, ACN Jalandhar.


2. At the outset, Registrar ACN extended a warm welcome to the Chairman and all IMC members and thanked them for sparing their valuable time for the mtg. A warm welcome was extended to Brig Sanjog Negi, Stn Cdr, Jalandhar Cantt and Brig Prasad R Lele, Commandant, MH Jalandhar who were attending the IMC meeting for the first time. A warm welcome was also extended to all the parents who were attending the mtg from their respective locs.

3. Following points were discussed in the meeting : -

- (a) Progress on minutes of last IMC meeting held on 09 Jul 2021.
- (c) Update on College Activities held and forthcoming events.
- (d) Agenda Points.
- (e) Ratification of expdr incurred during the period from Jul to Sep 2021.

4. The points covered by the Registrar, ACN in the IMC and directions/decisions given by the Chairman, ACN are given in the succeeding paras.

<u>Ser No</u>	<u>Mins</u>	<u>Action</u>	<u>Info</u>
<u>PROGREP ON MINUTES OF LAST IMC MEETING HELD ON 09 JUL 2021</u>			
5.	<u>Para 05 : Est of Solar Power Generation Plant.</u> HQ 11 Corps has fwd the S of C for instln of Solar Power Generation Plant as a CSR to HQ Western Command (AWES) on 28 Jul 2021, who in turn have fwd the same to HQ Western Command (A) for consideration. Upon this, Addl Dir (AWES), HQ 11 Corps informed that the same has been recd back from HQ Western Command stating that the funds under CSR are not available and may be planned by the fmn (HQ 11 Corps) out of CSR. On being enquired by the Chairman regarding any agency approached by ACN for the same, Registrar, ACN apprised that as per the SOP on the subject, HQ Western Command is the competent auth for projects upto Rs 50 lakhs and fmns/instts are not to apch any sponsor for the CSR. Brig A, HQ 11 Corps also concurred the same. Registrar, ACN recommended that in case sufficient funds are not available under CSR, case may be sanctioned out of Revenue Fund (College) Account.		


Principal
Army College of Nursing
Jalandhar Cantt

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	<p><u>Decision.</u> The Chairman directed Addl Dir (AWES), HQ 11 Corps to resubmit the S of C to HQ Western Comd to budget the funds for next Financial Year ie 2022-23. It was further directed that the point brought out by the Registrar, ACN must be incl that in case the project cannot be executed due to paucity of funds or any other reason, process for 'In Principle' approval of the competent auth for est of Solar Power Proj be sought from President BOG, for expdr from 'College Revenue Fund of ACN', in accordance with provision existing in SOP on Financial Management of Army Professional Colleges / Institutes, Mar 2007 (AWES Yellow Book).</p>	<p>HQ 11 Corps A (C&W)</p> <p>HQ 11 Corps (AWES)</p>	<p>ACNJRC</p> <p>All IMC members</p>
6.	<p><u>Para 06 : NAAC Accreditation.</u> College had submitted the SSR on 02 Jun 2021 and observations raised during Data Verification and Validation (DVV) were also replied on 15 Jul 2021. The visit of Peer Team to college is likely to be held in Oct/Nov 2021. The college has prepared criteria wise folders. Director, ACN highlighted that though the faculty of the college is publishing their articles, but it must be ensured that the same are published in reputed journals so that credit for the same is claimed under NAAC. The Registrar, ACN apprised the house that the point regarding publication of articles by faculty in "UGC Care Journals" has already been communicated to faculty members.</p> <p><u>Decision.</u> The Chairman directed that the pt raised by the Director is valid and must be ensured.</p>	<p>ACNJRC</p>	<p>All IMC members</p>
7.	<p><u>Para 7 : Increase of Seats in B Sc (Nursing) Course from 60 to 100.</u> As directed by HQ AWES, S of C for incr of seats in B Sc (Nursing) Course from 60 to 100 has been processed with HQ 11 Corps (AWES). Upon this, Addl Dir (AWES), HQ 11 Corps presented the analysis of intake of ACN Jalandhar for the past 5 years. The Chairman highlighted that ACN to focus on providing quality education and better placements rather than raising the pt repeatedly to increase the seats in B Sc (Nursing) Course. He further informed that a Nursing College is also likely to come up in Panchkula under Western Command shortly and thus at a later date, it may not be possible to fill up even 100% seats by the college. The Chairman was of the view that a case be taken up with HQ AWES to direct entry of ACN students into MNS. Upon this, Registrar informed that the case</p>		

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	<p>was taken twice with MoD through HQ AWES, but not approved, since the same is contrary to guidelines. Brig Med, HQ 11 Corps informed that students of ACMS and ACDS will also claim such priority, if the pt for nursing students of ACN/AIN is approved by the MoD.</p> <p>Decision. After detailed discussions and deliberations, the Chairman directed that the issue be closed till 2023. Addl Dir (AWES), HQ 11 Corps was directed to apprise the decision taken by IMC to higher HQ. The Chairman further directed that a case be taken up again with HQ AWES for direct entry of B Sc (Nursing) graduates of ACN and AIN.</p>	ACN JRC	All IMC members
8.	<p>Para 8 : Repair of Exterior Granular Texture. Tender Notice as vetted by CE, HQ 11 Corps and approved by the Chairman, ACN has been published in the newspapers (Punjab Kesari and The Tribune) dated 19 Sep 2021. The last date for submission of Tenders is 11 Oct 2021, however, there is no response to the same. Intervention of CE, HQ 11 Corps / MES was recommended to avoid re-tendering of the work.</p> <p>Decision. The Chairman directed that Registrar, ACN to approach Chief Engineer so that contractors enlisted with them can be appraised.</p>	ACNJRC	HQ 11 Corps (Engrs) All IMC members
9.	<p>Para 10 : Maintenance of Area. Stn Cdr was requested to give progrep on the fwg pts: -</p> <p>(a) Provn of hard standing on the Def land in front of ACN gate.</p> <p>(b) Maint and development of area to the South of ACN comprising Punjab Govt land and Def Land to be examined.</p> <p>Progrep. The Stn Cdr informed that def land in front of ACN is B-1 land and is inter-connected with Punjab Govt land / Panchayati land. He recommended that any constr activity by the Army may be avoided. On being enquired by the Chairman, Registrar informed that though ACN has sufficient funds for exec of the above wks, the same may be protested by the parties involved, as the college</p>		

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	<p>is a pvt entity. The bdy of the college as well main gate was also presented to IMC.</p> <p><u>Decision.</u> The Chairman, ACN directed the fwg : -</p> <p>(a) The pts regarding maint of area adjoining ACN be closed, since no action can be taken either by the Stn HQ or by ACN.</p> <p>(b) Though, the area in front of the college has been left vacant for landscaping, possibility be explored to shift the main gate of ACN to cover the area left for landscaping, to prevent any encroachment at a later date.</p>	<p>ACN JRC</p> <p>ACN JRC</p>	All IMC members
10.	<u>Para 11 : Provn of Street Lights.</u> Wk for installation of Street Lights is in progress.	--	All IMC members
11.	<u>Para 13 : Introduction of NCC, NSS and Red Cross.</u> The modalities are being worked out for introduction of NCC, NSS and Red Cross wef next Academic Session ie 2021-22.	--	All IMC members
12.	<u>Para 19 : Revision of PE.</u> S of C for auth of 01 x addl Warden has been fwd to HQ 11 Corps (AWES) for onward submission to higher HQ.	--	All IMC members
13.	<u>Para 36 : Continuation of Lab Technician / MTS.</u> Contract in respect of Mrs Lakhwinder Kaur, Lab Technician is expiring on 08 Nov 2021. A BOO has been detailed to assess the suitability for continuation of Lab Technician / MTS. The interview is scheduled for 09 Oct 2021.	--	All IMC members
14.	<p><u>Para 37 : Constr of Visitor Room / Waiting Area.</u> Director, ACN had vis the college on 10 Jul 2021 and various options for constr of visitors room / waiting area / gazebo were discussed. After analyzing the requirement of the college, 'Status Quo' is being maint. However, there is a necessity for constr of a Gazibo with hard standing, lights and fans at the college main gate for the visitors. The proposed site for constr of a gazebo was also shown on map.</p> <p><u>Decision.</u> The Chairman, highlighted that though the 'status quo' is being maint as per the recommendations of previous Director, however, if the college is facing</p>	ACN JRC	All IMC members

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	functional problems, a gazebo as per reqmt may be constr, as a welfare measure.		
15.	<u>Para 38 : Constr of Toilet Behind MP Hall.</u> Director, ACN had vis the college on 10 Jul 2021 and conversion of one store room att to a Green Room into a 'Toilet' was recommended. Accordingly, quotations for provn of 'Toilet' were invited and opened by the BOO on 27 Sep 2021. The BPs are being processed for approval of CFA.	--	All IMC members
16.	<u>Para 39 : Re-appropriation of Accn for Vice Principal Office on Ground Floor.</u> Director, ACN had vis the college on 10 Jul 2021 and various options for shifting of Vice Principal office from First Floor to Ground Floor were explored and 'status quo' maint as there was no felt need for the change.	--	All IMC members
17.	<u>Para 41(b) : Review of SOP on Allotment of Resi Accn Inside the Campus.</u> The SOP on allotment of Resi Accn inside the campus has since been revised and Registrar has been nominated as competent auth to deal with the subject.	--	All IMC members
18.	<u>Para 41(d) : Constr of Garbage Bin near Hostel.</u> An existing water tank which was used for constr of the bldgs has been reappropriated and converted as a Garbage Bin.	--	All IMC members
19.	<u>Para 41(e) : Conduct of Joint Monthly Meetings of Faculty and Staff.</u> The same has commenced wef Jul 2021.	--	All IMC members
20.	<u>Para 41(f) : Grant of Grace Period for Submission of Fee.</u> Grace period of one month ie upto Aug 2021 was given to students for submission fee, as approved by the IMC. All students have deposited the fee.	--	All IMC members
21.	<u>Para 41(h) : Presentation of Memorabilia to Passing Out Students.</u> As directed by the IMC, view of all students on "presentation of Memorabilia" were obtained and 36% students recommended for "Blazer". The mkt svy was carried out and cost of blazer (Raymond @ Rs 1600/-) was ascertained. It was proposed that Blazers be presented to passing out batch of B Sc (Nursing) Fourth Year students and 50% cost be borne by the students. However, the students are not willing to pay. Brig A, HQ		

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	<p>11 Corps recommended that “Blazer” should be made as part of the uniform from first year onwards. However, the Chairman was of the view that the students’ share of Blazer be collected alongwith fee from students in four instalments and then presented to them on their passing out. The Principal and Registrar informed that charging fee on account of “Memorabilia” may not be appropriate, hence, ‘Status Quo’ was recommended.</p> <p><u>Decision.</u> After detailed discussions and deliberations, the IMC unanimously dropped the pt regarding “presentation of memorabilia” to students on their passing out.</p>	ACN JRC	All IMC members
<u>UPDATE OF ACTIVITIES</u>			
22.	<p><u>Vis : MG (Med), HQ Western Command.</u> Maj Gen RM Gupta, VSM, MG (Med), HQ Western Command visited the college on 28 Jul 2021. The MG (Med) was briefed by the Registrar followed by visit to college/hostel. During his vis, the students also organized an “AV Aids Exhibition” and “Nutrition Practical”. He presented mementoes and merit certificates to distinction holders of Academic Session 2019-20. It was further informed that the action on all the pts of MG (Med), HQ Western Command has been taken except on one pt ie “Provn of National Knowledge Network (NKN)” in the college, for which the guidelines are being examined.</p> <p><u>Decision.</u> The Chairman directed that the possibility be explored for est of NKN in the college, as suggested by MG (Med), HQ Western Command.</p>	ACN JRC	All IMC members
23.	<p><u>Practical Trg of Students at Command Hospital, Western Command.</u> B Sc (Nursing) Third Year students have completed practical trg in Command Hospital, Western Command in three groups of 20 students each, who were accompanied by two faculty members, from 01 Aug to 01 Oct 2021. During their three weeks training, students were trained in the following areas, as follows:-</p> <p>(a) ICU - 4 days. (b) Burn Ward - 4 days. (c) Onco Ward - 5 days. (d) Neuro Ward - 5 days.</p>	--	All IMC members

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24.	<u>Pipping Ceremony.</u> Consequent to declaration of result by Baba Farid University of Health Sciences, Faridkot, "Pipping Ceremony" in respect of B Sc (Nursing) Fourth Year, Third Year and Second Year was held at Ashoka MPH of the college on 03 Jul 2021, 09 Jul 2021 and 17 Jul 2021 respectively. Brig V Anand, the then Commandant, Military Hospital, Jalandhar (Ex Officio Director, ACN) was the Chief Guest for the pipping ceremony of B Sc (Nursing) Fourth Year.	--	All IMC members
25.	<u>Interaction with Students.</u> An open forum interaction (online) with all the students was held on 08 Jul 2021 where all were encouraged to give max suggestions. The mtg was jointly chaired by the Principal and the Registrar. The mins have been recorded and perused.	--	All IMC members
26.	<u>Motivational Tour of Students.</u> As part of the social outreach initiative, Ex-Servicemen Welfare Association, Bhogpur, Distt Jalandhar organized an excursion cum educational tour for 54 students of Bhogpur (Distt Jalandhar, Punjab) to Army College of Nursing, Jalandhar Cantt on 15 Jul 2021. During their tour to ACN, an overview of Army Welfare Education Society (AWES) and its various institutes was presented by the Registrar, ACN which was followed by visit to the campus.	--	All IMC members
27.	<u>PTM.</u> Online PTM of B Sc (Nursing) Fourth Year was held on 15 and 16 Jul 2021.	--	All IMC members
28.	<u>Land Court Case / Contempt of Court Case.</u> The hearing of above cases was scheduled to be held on 16 Sep 2021, but no proceedings were held. The next date of hearing in the above cases has now been fixed for 18 Oct 2021.	--	All IMC members
29.	<u>Capacity Building Program.</u> Indian Nursing Council, New Delhi organized six days Virtual Capacity Building Program for Midwifery Faculty from 13 to 20 Jul 2021. Four faculty members were nominated to attend the same :- (a) Mrs Baljeet Kaur, Associate Professor. (b) Mrs Varinder Pal Kaur, Assistant Professor. (c) Ms Neeta Thakur, Clinical Instructor. (d) Ms Jyotika S Kumar, Clinical Instructor.	--	All IMC members

Arshita

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30.	<u>International Alumni Webinar.</u> The college organized an International Alumni Webinar on the topic "Vision and Versatility" on 20 Jul 2021. A total of 111 alumni / students registered, out of which 81 attended the same. During Webinar, the Chairman (COS, HQ 11 Corps) and Director (Comdt, MH Jalandhar) also addressed the alumni. The details of speakers and topics covered by them were also informed to the IMC.	--	All IMC members
31.	<u>Security Drill.</u> Security Drill was practiced and coordinated by this college on 04 Aug 2021 from 0830h onwards. The subject activity was attended by all faculty, staff and 173 students of B Sc (Nursing) First, Second and Third Year students of this college. In addn to the above, JCO i/c of Stn Control Room, CP-5 (52 Engr Regt) and CP-6 (129 SATA Regt) were also present. A bfg was carried out by the Registrar followed by discussion on various contingencies.	--	All IMC members
32.	<u>World Breast Feeding Week Celebration.</u> The college celebrated World Breast Feeding Week at Military Hospital, Jalandhar on 05 Aug 2021. The theme of the event was "Protect Breastfeeding : A Shared Responsibility." Students of B.Sc (Nursing) Third and Fourth Year conducted a "Role Play and Poster presentation", followed by Health Education on above mentioned theme in Maternity Ward and OPD of MH Jalandhar.	--	All IMC members
33.	<u>Detailment of Faculty as Guest Speaker.</u> An Intra Command Continued Nursing Education (CNE) on Mental Health and its Perspectives was organized by Military Hospital, Jalandhar on 06 Aug 2021. Prof (Mrs) Charlotte Ranadive, Vice Principal of the college was Guest Speaker on the topic "Role of Mental Health Nurse in Pandemic Situation". Two faculty members (Mrs Varinder Pal Kaur, Asst Professor and Mrs Harpreet Kaur, Clinical Instructor) of the college also attended the CNE.	--	All IMC members
34.	<u>EPF Court Case.</u> Hearing of the EPF Court Case was scheduled at Punjab and Haryana High Court, Chandigarh on 12 Aug 2021. However, due to COVID-19, no proceedings have been held and the next date of hearing in the case has now been fixed for 12 Nov 2021.	--	All IMC members

Ranadive

<u>Ser No</u>	<u>Mins</u>	<u>Action</u>	<u>Info</u>
35.	<u>Detailment of Faculty as External Examiner.</u> Baba Farid University of Health Sciences, Faridkot has detailed Principal, 01 x Associate Professor and 01 x Assistant Professor as "External Examiner" for conduct of practical examinations, Nov/Dec 2020.	--	All IMC members
36.	<u>Discussion on Draft Financial Regulations for Colleges/Institutes.</u> An online mtg (Webinar) was org by HQ AWES to discuss the draft Financial Regulations for Colleges/ Institutes on 13 Aug 2021. The mtg was chaired by MD (AWES), which was also attended by the Principal and Registrar, ACN.	--	All IMC members
37.	<u>Selection of Faculty.</u> A BOOs detailed by HQ 11 Corps assembled at this college on 25 Aug 2021 for selection of an Assistant Professor and Seven Clinical Instructors. Brig Vikas Rohella, SM, Offg COS, HQ 11 Corps (Offg Chairman, ACN) was the Presiding Officer. Dr (Mrs) Parampal Kaur Cheema, Principal, Swami Premanand College of Nursing, Mukerian attended as the rep of Baba Farid University of Health Sciences Faridkot and Dr (Mrs) Harjot Kaur, Assistant Professor, DAV University, Jalandhar as the Psychologist.	--	All IMC members
38.	<u>Academic Council Meeting.</u> 30 th meeting of the Academic Council of Baba Farid University of Health Sciences, Faridkot was held on 27 Aug 2021 at Senate Hall of the University. The same was also attended by the Principal, ACN.	--	All IMC members
39.	<u>Workshop.</u> B Sc (Nursing) Fourth Year students org a workshop on "Organizational Behaviour and Human Relationship" on 28 Aug 2021. During the workshop, Group Discussion, Role Play, Panel Discussion and Seminar were conducted. Besides this, a Guest Lecture on "Motivation" was also conducted by Lt Col Vikas Dhir, 11 Corps Dental Unit.	--	All IMC members
40.	<u>Selection of Driver.</u> The interview for selection of Dvr was held on 28 Aug 2021. In response to the advertisement, applications in respect of six ESM were recd, out of which two were shortlisted for the interview. However, only one candidate had reported for the interview, who was found suitable and recommended by the BOO. The recommended candidate, Hav Chandra Sekhar Pathak (Retd) has joined the college wef 04 Oct 2021.	--	All IMC members

Pathak

<u>Ser No</u>	<u>Mins</u>	<u>Action</u>	<u>Info</u>
41.	<u>Result : Supplementary Examinations.</u> Baba Farid University of Health Sciences, Faridkot declared the result of supplementary examinations for the Academic Session 2019-20. One student of B Sc (Nursing) Third Year and three students of B Sc (Nursing) First Year had appeared, out of which one student has again got reappear in the same subject in B Sc (Nursing) First Year and other three have passed.	--	All IMC members
42.	<u>Teacher's Day Celebration.</u> Students Nurses Association of the college celebrated "Teacher's Day" on 04 Sep 2021. Brig Vembu Anand, the then Commandant, Military Hospital, Jalandhar Cantt (Director, ACN) was the Chief Guest. During the function, certificates of appreciation and mementoes to following faculty / staff were presented: - (a) Mrs Varinder Pal Kaur, Assistant Professor. (b) Ms Gagan Sharma, Assistant Professor. (c) Ms Eliza, Clinical Instructor. (d) Mr Suneel Kumar, Office Superintendent.	--	All IMC members
43.	<u>Farewell : Director. ACN.</u> A farewell party was organized by the college on 04 Sep 2021 to bid adieu to Brig Vembu Anand, Commandant, Military Hospital, Jalandhar Cantt (Director, ACN) on his posting to Command Hospital, Lucknow.	--	All IMC members
44.	<u>Change of Director. ACN.</u> Brig Prasad R Lele, Commandant, Military Hospital, Jalandhar Cantt has assumed the appointment of Ex-Officio Director of Army College of Nursing, Jalandhar Cant twef 10 Sep 2021. He also vis the campus on 09 Sep 2021 and was briefed by the Registrar, ACN. After bfg, the Director ACN also vis the college and hostel complex.	--	All IMC members
45.	<u>Lecture on World Suicide Prevention Day.</u> A guest lecture on the theme "Creating Hope Through Action" was org by this college on 13 Sep 2021 on World Suicide Prevention Day. Dr (Mrs) Harjot Kaur, Assistant Professor (Department of Psychiatry), DAV University, Jalandhar was the guest speaker.	--	All IMC members
46.	<u>Employment of Nursing Graduates Passing Out from AWES Run Institutes / Colleges of Nursing.</u> Director AWPO, Jalandhar had vis this college on 15 Sep 2021 and was briefed by the Registrar, ACN on previous and		

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	<p>current status of placements. The mtg was also attended by the Offg Principal, Class Coordinator of B Sc (Nursing) Fourth Year, Office Supdt and two students of B Sc (Nursing) Fourth Year. He shared the procedure and format for those of the passing out students who wish to take membership. He also suggested visit to the newly raised AIIMS at Jammu, Bilaspur and Bhatinda may be planned by ACN for a better coord and conduct of placement sessions. The suggestion of Director AWPO will be followed up. It was further informed that the liaison was carried out with AIIMS, Jammu and recruitment in all AIIMS is through an All India Level Entrance Test for AIIMS.</p> <p>Decision. The Chairman directed that coaching of students for clearing the competitive exams for various nursing posts be arranged, as getting a job in AIIMS is one of the best career opportunity.</p>	ACN JRC	All IMC members
47.	Air Show. An Air Show by Surya Kiran Acrobatics Team (SKAT) was conducted on 17 Sep 2021 at 661 Army Avn Sqn. 150 students of this college accompanied by two teachers attended the same.	--	All IMC members
48.	Webinar on Empowering Women, Building Gender Parity. As part of National Webinar Series on Good Governance, Ministry of Education and UGC in collaboration with Central University of Gujarat, Gandhinagar org a webinar on Empowering Women, Building Gender Parity on 22 Sep 2021. The same was attended by B Sc (Nursing) Fourth year students.	--	All IMC members
49.	World Heart Day Celebrations. The college acknowledged "World Heart Day" by organizing a Health Check-up Camp at Jawahar Garden, Jalandhar Cantonment on 29 Sep 2021. The theme for the year 2021 was "Use Heart to Beat CVD". During the health check-up camp, various check-ups viz Weight, blood pressure, Temperature, respiration and Random blood Sugar Monitoring were conducted. In addition to above, health education programme was conducted to spread awareness among people to stay healthy and prevent various diseases.	--	All IMC members

Arshita

<u>Ser No</u>	<u>Mins</u>	<u>Action</u>	<u>Info</u>
50.	<u>Placements : Academic Session 2021-22.</u> Various placement activities held in the college during the current Academic Session were briefed and are att as Appendix 'A'.	--	All IMC members
51.	<p><u>Progrep : Admission for Academic Session 2021-22.</u> OAT-2021 for B Sc (Nursing) colleges for the Academic Session 2021-22 was held at 8 centres throughout the country on 22 Aug 2021, under the aegis of Army Institute of Nursing, Guwahati. The result duly approved by the Chairman was declared on 14 Sep 2021. The highlights of the OAT-2021 held on 22 Aug 2021 are given below : -</p> <p>(a) No of candidates Registered - 402 (254 for ACN & 148 common candidates)</p> <p>(b) No of candidates appeared in OAT - 312 (195 for ACN & 117 common candidates)</p> <p>(c) No of candidates absent - 90 (59 ACN & 31 common candidates)</p> <p>(d) No of candidates qualified as per INC norms of min 50% marks in OAT - 279 (169 for ACN & 110 common candidates)</p> <p>The first counselling upto Rank 19 (135 candidates) was conducted on 29 and 30 Sep 2021. Out of 135 candidates, 88 candidates paid the fee online and sent the documents through e-mail. Baba Farid University of Health Sciences, Faridkot had nominated Prof (Dr) Ravjit Kaur Sabharwal, HOD (Biochemistry), PIIMS, Jalandhar as university representative during the counselling. During the counselling one candidate was absent and thus 60 seats were filled up and 27 candidates were kept in reserve panel.</p>	--	All IMC members
52.	<u>Revised Curriculum for B Sc (Nursing) Program.</u> Indian Nursing Council, New Delhi has revised the curriculum for B Sc (Nursing) Program wef Academic Session 2021-22. Hence, wef next Academic Session, B Sc (Nursing) Four Year Degree Course will now comprise of eight semesters.	--	All IMC members
53.	<u>Refund of Security Deposit.</u> Till Oct 2020, elec sup for the college complex was being recd from MES. Later, the college shifted to Punjab State Power Corporation	--	All IMC members


<u>Ser No</u>	<u>Mins</u>	<u>Action</u>	<u>Info</u>
	Limited (PSPCL) for power supply, being cheaper and also a mandatory requirement for 'net metering' scheme for the planned Grid based 160 KW Solar Power Generation Plant. Since, then this college had been approaching GE (East), Jalandhar Cantt for refund of security deposit and personal liaison was also carried out by the college rep.		
54.	<u>Exec of Work : White Wash in College Complex.</u> The college complex was painted in 2014 ie seven years ago during its construction. The walls, doors and windows are now required to be repainted with Oil Bound Distemper (OBD) / Enamel Paint. The quotations for the same were invited and BPs have been approved by the CFA ie Chairman, ACN. Hence, the L-1 vendor ie M/s Rohit Constructions Company, Govt Contractor and Suppliers, Jalandhar Cantt has been issued work order for white wash of college complex @ Rs 8,14,800/-.	--	All IMC members
55.	<u>Grant in Aid.</u> HQ AWES has released Grant in Aid of Rs 23.48 lakh for the Financial Year 2021-22, which is reqd to be utilised by 31 Mar 2022. The head wise allotment of grant and its utilisation plan was also presented to IMC for information.	--	All IMC members
56.	<u>Annual Examinations : Academic Session 2021-22.</u> Baba Farid University of Health Sciences, Faridkot has issued date sheet for conduct of Annual Examination of all batches, as per dates mentioned below : - (a) B Sc (N) Fourth Year- 14 to 21 Oct 2021. (b) B Sc (N) Third Year - 28 Oct to 11 Nov 21. (c) B Sc (N) Second Year- 28 Oct to 16 Nov 21. (d) B Sc (N) First Year - 27 Oct to 08 Nov 21. <u>Present Status.</u> BFUHS Faridkot has postponed the above examinations vide notification dated 08 Oct 2021 and fresh date sheet is awaited.		
57.	<u>Prevention of Caste Based Discrimination.</u> Baba Farid University of Health Sciences, Faridkot has fwd the guidelines issued by UGC, New Delhi for prevention of Caste Based Discrimination in Higher Education		

Rashmi

<u>Ser No</u>	<u>Mins</u>	<u>Action</u>	<u>Info</u>
	<p>Institutions. As per the guidelines, the fwg actions are required to be taken by the college : -</p> <p>(a) To develop a page on the website for lodging complaints of caste discrimination by SC/ST students.</p> <p>(b) A complaint register is required to be placed in Principal / Registrar Office.</p> <p>(c) Constitute a committee to look into the complaints of SC / ST / OBC Students / Teachers / Non Teaching Staff.</p> <p>Though, there is no case of caste based discrimination in the college, the directions issued by UGC will be implemented in letter and spirit.</p>		
58.	<u>Forthcoming Events / Activities.</u> The schedule of forthcoming events / activities as per Appendix 'B' attached were informed to IMC for information.	--	All IMC members

AGENDA PTS

59.	<p><u>Item I : Conduct of Medical Examination of Students for Admission to AWES Run Professional Colleges.</u></p> <p>As per Article 243 of AWES Rules and Regulations, Apr 2009, the candidates joining AWES Run Professional Colleges / Institutes, should be certified by MH / RMO/RMP as physically and mentally fit to undergo the course. Earlier, the college used to get the medical of selected candidates done at MH Jalandhar Cantt, after their joining. However, wef next Academic Session 2021-22, it has been planned that the candidates should be checked and certified from nearest MH / RMO before the counselling, to ensure that the physically and mentally fit candidates are selected during the counselling. For admission to Academic Session 2021-22, this college had directed all the candidates upto Rank 19 (135 candidates) to get the medical certificate done from the nearest MH / RMO and submit the same before counselling. Some of the Military Hospitals were either denying for conduct of medical examination or asking for the authority for the same. It was further informed that in the present four batches, 13 students from different classes are under treatment. Hence, it was recommended that a case be taken up with HQ AWES to issue instrs to all Service Hosps through DGAFMS for</p>		
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 Principal
 Army College of Nursing
 Jalandhar Cantt

<u>Ser No</u>	<u>Mins</u>	<u>Action</u>	<u>Info</u>
	<p>conduct of medical examination of candidates for admission to AWES Run Institutes. IMC was requested to accord approval so that case is taken up with HQ AWES.</p> <p>Brig Med, HQ 11 Corps informed that the students undergoing medical treatment for any disease that is curable, cannot be declared as 'UNFIT'. Further, AWES / ACN is a private org and after passing out the students are not directly getting commissioned in Army / Def. Hence, the pt may be re-examined by the college auths. Comdt, MH Jalandhar (Director, ACN) also agreed to the views of Brig Med, HQ 11 Corps. Brig A, HQ 11 Corps apprised that he had been a member of SSB and no mental health examination is being carried out there also. Thus, he also recommended that the pt raised by ACN needs to be revisited again.</p> <p>Decision. After detailed discussions and deliberations, Chairman, ACN directed that the pt may be re-examined in light of the views of the Brig Med, HQ 11 Corps and Comdt, MH Jalandhar. It was further directed that it may also be incorporated in the rules that if during the trg pd at ACN, in case a candidate is found to be medically unfit, she may be terminated from the college.</p>	ACN JRC	All IMC members
60.	<p>Item II : Appointment of Counsellor. Army College of Nursing, Jalandhar Cantt is a boarding institute for the female wards of Serving pers/ Veterans of Army. With a view to ensuring that students keep good mental health, a Psychologist / Counsellor may be hired who can visit the college on weekly / fortnightly basis so that the students can discuss their issues / problems, if any with her. In Principle' approval of IMC was recommended.</p> <p>Decision. The Chairman directed that a "Counsellor" may be appt as Visiting Faculty, at the earliest.</p>	ACNJRC	All IMC members
61.	<p>Item III : Revision of Salary of Accountant. Mr Paramjit Singh was appointed in the college as Accountant on Term Basis wef 01 Dec 2006. As per directions received from HQ AWES, he was later appointed on regular basis wef 01 Jun 2013, on the pay scales as given below (as per Article 130(b)(iii) of AWES Rules and Regulations, Apr 2009). In Apr 2019, HQ</p>		

<u>Ser No</u>	<u>Mins</u>	<u>Action</u>	<u>Info</u>
	<p>AWES had revised the salary of regular employees of the college and accordingly, he is drawing an amount of Rs 31,879/- pm (incl of all allces). It has been observed that there is a disparity in pay scales of an Accountant in Army Public Schools and AWES Run Professional Colleges. Accountant appointed in Army Public School, Jalandhar Cantt wef 01 Sep 2017 is drawing a salary of Rs 33,459/- (incl DA, HRA and Spl Allce) whereas Mr Paramjit Singh, who was appointed on regular basis wef 01 Jun 2013 (more than four years prior to appointment in APS Jalandhar) is drawing less salary. Thus, there is a need to ensure pay parity of salary scales of Accountant in all AWES Run Institutions in the stn. In addn to above, APS Jalandhar Cantt has also appointed an Assistant to Accountant whereas the Accountant of this college is single handedly maint the accounts and EPF, ESI, PSDT, Income Tax / TDS matters etc. It was therefore recommended that 'In Principle' approval by the IMC be accorded so that case is taken up with HQ AWES, for revision of pay scales of Accountant of AWES Run Professional Colleges.</p> <p>Decision. The IMC accorded 'in principle' approval for revision of salary of Accountant as per the disparity pointed out by the Registrar. It was directed that HQ AWES be approached to consider revision of salary of Accountant of ACN.</p>	ACNJRC	All IMC members
62.	<p>Item IV : Ratification of Expenditure. The expenditure incurred by ACN from Jul to Sep 2021 as per details is attached at Appendix 'C' and ratification of the same by the IMC was recommended.</p> <p>Decision. The IMC reviewed and ratified the expdr, as per details given in Appendix 'C'.</p>	ACNJRC	All IMC members
63.	<p>Item V : Review of Budget FY 2021-22. The proposed budgetvis-à-vis actual budget as on 30 Sep 2021, attached as Appendix 'D' was presented to the IMC for review / ratification.</p> <p>Decision. The IMC reviewed and ratified the budget for FY 2021-22, as per details given at Appendix 'D'.</p>	ACNJRC	All IMC members

<u>Ser No</u>	<u>Mins</u>	<u>Action</u>	<u>Info</u>
64.	With the permission of Chairman, the following pts were discussed in the IMC mtg : -		
	<p>(a) <u>Conduct of Motivation Lecture for AWES Run Professional Colleges / ACN for Families in Stn.</u> IMC was informed that there is a need to conduct motivation lec for AWES Run Professional Colleges / ACN for families in Stn, to spread awareness. It was proposed to conduct the lec in Feb/Mar 2022, before the adm process is commenced.</p> <p><u>Decision.</u> Addl Dir (AWES), HQ 11 Corps was directed to schedule / plan the event in the 'Stn Activities' for the year 2022.</p>	HQ 11 Corps (AWES) ACN	All IMC members
	<p>(b) <u>Charging of MMA by HQ Western Command.</u> It was brought out that in addn to mess and room maint charges, a sum of Rs 25/- per student per day have been charged by Command Hospital, Western Command whereas the same is not in accordance with DSR. Comdt, MH Jalandhar (Director, ACN) info that the matter was discussed with OffgComdt, Command Hospital, Jalandhar who informed that the messing of the students is already been subsidized and no MMA is being charged by them. However, Rs 25/- per student per day charged by them is towards rent, water and electricity charges and erroneously written as MMA.</p> <p><u>Decision.</u> The IMC satisfied with the feedback given by Director ACN and directed that the pt may be closed.</p>	ACNJRC	All IMC members
	<p>(c) <u>Payment of DA to Faculty Detailed for Practical Trg of Students at Command Hospital, Chandimandir.</u> At present, the college is paying DA @ 260/- per faculty per day towards out stn duty performed by them incl during their supervision duty at Command Hospital, Chandimandir. In view the incr in expdr incurred by them, there is a need to incr the DA to faculty detailed for Practical Trg of Students at Command Hospital, Chandimandir @ Rs 300/- per day.</p> <p><u>Decision.</u> Though, the IMC accorded approval for payment of DA @ Rs 300/- per day to faculty detailed for Practical Trg of Students at Command Hospital, Chandimandir, however, it was directed by the Chairman, that approval of CFA for the same must be obtained on file.</p>	ACNJRC	All IMC members

Basit

<u>Ser No</u>	<u>Mins</u>	<u>Action</u>	<u>Info</u>
65.	Discp : Students. After the IMC meeting, the Chairman discussed the discp of students with the Registrar and Principal. The Registrar, ACN also suggested some of the remedial measures for maint discp in the college.	--	All IMC members

66. **Closing Remarks of the Chairman.** The Chairman interacted with the parents to take feedback. All the parents expressed satisfaction on the academic activities and adm sp in the college.

67. On being requested pts from the members, Comdt, MH Jalandhar (Director ACN) informed that ACN is contesting EPF case in Punjab and Haryana High Court, Chandigarh for adjustment of dues of Rs 2,81,589/- and a sum of Rs 55,000/- is to be paid to counsel towards legal fee. It was recommended that above case be withdrawn by ACN to avoid unnecessary expdr on legal cases. The Chairman agreed to the pt raised by the Comdt, MH and Registrar, ACN was directed to obtain legal advice and put up the case on file for consideration.

68. **Vote of Thanks.** The Registrar, ACN expressed a sincere gratitude to Chairman, all IMC members including Parent Reps for sparing their time on attending IMC meeting.

69. There being no other points, the mtg was declared closed.

70. After the IMC mtg, the Chairman, ACN interacted with all the students. During the interaction, Brig A, Brig Med, HQ 11 Corps and Comdt MH (Director, ACN) were also present.



Army College of Nursing
Deep Nagar
Jalandhar Cantt

(HS Phagura)
Col (Retd)
Registrar
Member Secy

2001/ACN/IMC/21

13 Nov 2021

Distr :-

HQ 11 Corps A (C&W)
HQ 11 Corps (Med)
HQ 11 Corps (AWES)
Stn HQ Cell
c/o HQ 91 Sub Area
MH Jalandhar Cantt
4011 Fd Hosp

Appendix 'A'

(Ref para 50 of Mins of IMC mtg
of ACN JRC held on 06 Oct 2021)

PLACEMENTS : ACADEMIC SESSION 2021-22

Ser No	Date	Name of the Hospital	Stipend Per Month	Appeared	Passed
1.	28 Jul 2021	Elite IELTS & Immigration Services (Motivation lec to pursue higher edn in Canada)	--	60	--
2.	06 Aug 2021	Inderprastha Apollo Hospital, New Delhi	Rs 24,000/- + Free accn	60	60
3.	11 Aug 2021	Inscol Academy, Chandigarh (Motivation Lec to pursue higher edn abroad)	--	60	--
4.	19 Aug 2021	Jaypee Hospital Noida	Rs 21,000/-	44	44
5.	31 Aug 2021 and 01 Sep 2021	Sarvodaya Hospital, Gurugram	Rs 27,000/- incl Critical Care Allce - Rs 2000/- + Performance Incentive @ Rs 1,000/- pm + Free Accn	55	Result awaited
6.	03 Sep 2021	TATA Medical Center, Kolkata	Rs 21,050/-	03	03
7.	03 Sep 2021	Medanta – The Medicity, Gurugram	Rs 25,000/- + Free Accn and Food	57	57
8.	08 Sep 2021	M/s Future Global Staffing, Gurugram	Motivational lecture for B Sc (Nursing) Fourth Year on "Career Opportunities for Nurses in Finland	60	NA
9.	13 & 14 Sep 2021	Rajiv Gandhi Cancer Institute and Research Centre, New Delhi	Rs 25,000/-	60	60
10.	21 Sep 2021	Max Healthcare, New Delhi (Pre-placement Talk to motivate students to join for "Homecare Staff Nurse")	Rs 27,000/-	60	No student willing

Principal

Appendix 'B'

(Ref para 58 of Mins of IMC mtg
of ACN JRC held on 06 Oct 2021)

FORTHCOMING EVENTS / ACTIVITIES : ARMY COLLEGE OF NURSING JALANDHAR CANTT

Ser No	Activity	Time Line / Schedule	Remarks
1.	Interview for continuation of Lab Technician / MTS	09 Oct 2021	Contract of existing Lab Tech expiring on 08 Nov 2021
2.	Receipt of Tenders – Repair of Exterior Granular Texture	11 Oct 2021	No tender recd till date.
3.	AAC Meeting	13 Oct 2021	Being held thrice in a year.
4.	Hearing – Land Court Case	18 Oct 2021	
5.	Interview – Selection of LDC	19 Oct 2021	One post lying vacant
6.	Annual Examinations	14 Oct to 16 Nov 2021	Practical exams to be held after conduct of Theory Exams
7.	Commencement of Academic Session : 2021-22	08 Nov 2021 18 Nov 2021	First Year Second, Third & Fourth year
8.	Vis – NAAC Peer Team	Oct/Nov 2021	
9.	Hearing - EPF Court Case	12 Nov 2021	
10.	Expiry of Contracts		Tender Notice to be published in 2 nd / 3 rd week of Oct 2021.
	Running of Students' Mess	30 Nov 2021	
	Provn of Security Services	30 Nov 2021	
	Provn of Housekeeping Services	30 Nov 2021	
11.	Annual Academic Meet of Heads of AWES Colleges / Institutes (Online)	09 Dec 2021	Conducting Instt : AIL Mohali Principal & Registrar to attend
12.	Annual Adm & Tech Inspection	Dec 2021	Date yet to be notified by HQ Western Command



Appendix 'C'

(Ref para 62 of Mins of IMC mtg
of ACN JRC held on 06 Oct 2021)

**RATIFICATION OF EXPENDITURE :ACNJRC
FOR THE PERIOD JUL TO SEP 2021**

Sr No	Particulars	Jul-21	Aug-21	Sep-21	Total
Revenue Fund - College					
1	Salaries, EPF & ESI	9,86,695	10,97,663	2,71,428	23,55,786
2	Adm Services	1,30,851	1,28,496	1,24,659	3,84,006
3	Security Services	75,147	75,147	75,147	2,25,441
4	Electricity Bill paid	82,805	99,770	1,21,090	3,03,665
5	Tele Bills	1,987	859	1,988	4,834
6	Vehicles Expdr	-	-	-	-
	- Fuel	26,930	26,552	44,140	97,622
	- Repair/Maint	1,002	3,823	6,390	11,215
7	Generator Expdr	-	-	-	-
	- Fuel	12,294	12,389	12,227	36,910
	- Repair/Maint	-	-	531	531
8	Repair/Maint - Building	10,755	-	-	10,755
9	Repair/Maint - General	31,883	8,678	33,666	74,227
10	Repair/Maint - IT Eqpt	4,836	1,040	12,440	18,316
11	Printing & Stationery	-	14,325	-	14,325
12	Advertisements	7,608	-	12,285	19,893
13	Provn for Assets Replacement Fund	20,95,694	-	-	20,95,694
14	Insurance of College Property	2,06,798	-	-	2,06,798
15	Insurance of Vehs	-	-	78,534	78,534
16	Audit Fee	-	-	10,000	10,000
17	Exam Fee paid to University	-	-	14,000	14,000
18	Renewal of License - Tally Software	-	4,248	-	4,248
19	Annual Fee to INC/PNRC	20,000	-	-	20,000
20	Expdr on Nutrition Lab Practicals	9,755	-	-	9,755
21	Purchase of Hammer Drill	6,181	-	-	6,181
22	Purchase of Coolers	-	39,960	-	39,960
23	Provn of Internet Network in College complex	-	63,000	-	63,000
24	Provn of Indication Bds (NAAC reqmt)	-	21,240	-	21,240
25	C/o Air Conditioners for Faculty rooms	-	-	3,02,100	3,02,100
26	Payment for NAAC Consultancy	59,000	-	-	59,000
27	Road Tax for buses	1,87,000	-	-	1,87,000
28	Replacement of flourscent lights with LED Lights	-	1,75,047	-	1,75,047
29	Expdr on Teacher's Day celebrations	-	-	19,424	19,424
30	Wksp/Seminar Expenses	-	-	9,000	9,000
	Total	39,57,221	17,72,237	11,49,049	68,78,507
Revenue Fund - Hostel					
1	Pay & Allces	28,657	29,689	29,276	87,622
2	Adm Services	47,789	48,873	44,834	1,41,496
3	Security Services	37,574	37,574	37,574	1,12,722
4	Electricity & Water Bill	1,01,205	1,23,548	1,48,000	3,72,753
5	Generator Expdr	-	-	-	-
	- Fuel	15,027	15,142	14,944	45,113
	- Repair/Maint	-	-	-	-
6	Repair/Maint - General	11,968	11,068	28,541	51,577
7	Repair/Maint - Bldg	1,58,720	96,250	-	2,54,970
8	Repair/Maint - Electrical	1,770	620	6,400	8,790
9	Provision for Assets Replacement Fund	9,68,404	-	-	9,68,404
10	Purchase of Insect Killers	4,366	-	-	4,366
11	Purchase of Electric Kettles for students	-	3,400	-	3,400
12	Provn of Air Curtains in Hostel Mess	-	-	37,170	37,170
	Total	13,75,480	3,66,164	3,46,739	20,88,383
Sr No	Particulars	Jul-21	Aug-21	Sep-21	Total
Grant in Aid					
1	Honorarium to visiting faculty	36,950	-	-	36,950
2	Subscription of Nursing Journals	-	-	19,000	19,000
	Total	36,950	-	19,000	55,950

Basit

Appendix 'D'

(Ref para 63 of Mins of IMC mtg
of ACN JRC held on 06 Oct 2021)

REVIEW OF BUDGET : FY 2021-22

Revenue Fund - College

Particulars	Income	Expenditure	Saving
Budgeted	320.09	304.63	15.46 *
Actual as on 30 Sep 2021	165.74	121.49	44.25

Revenue Fund – Hostel

Particulars	Income	Expenditure	Saving
Budgeted	28.79	30.05	-1.26 *
Actual as on 30 Sep 2021	41.26	33.04	8.22

Note : College Fee (76.75 lac) and Hostel Fee (18.36 lac) from New Batch yet to be received in Oct 2021 and second installment of fee to be recd in Jan 2022.

Basheer

**MINUTES OF INSTITUTE MANAGEMENT COMMITTEE MEETING OF
ARMY COLLEGE OF NURSING, JALANDHAR CANTT HELD ON 12 APR 2022**

1. Institute Management Committee (IMC) meeting of Army College of Nursing (ACN), Jalandhar Cantt for the Quarter ending Mar 2022 was held at Conf Hall of ACN on 12 Apr 2022. The meeting was held in a hybrid mode where five parents had joined online from their respective locs. The meeting was chaired by Maj Gen Sanjay Maini, Chief of Staff, HQ 11 Corps (Chairman, Army College of Nursing, Jalandhar Cantt) and attended by the following:-

(a) Members.

- | | | | |
|--------|--|---|---|
| (i) | Brig Vikas Rohella, SM | - | Brig A, HQ 11 Corps. |
| (ii) | Brig Amit Sharma, SM | - | Brig Med, HQ 11 Corps. |
| (iii) | Brig Prasad R Lele | - | Comdt MH (Dir, ACN). |
| (iv) | Brig Sanjog Negi | - | Stn Cdr, Jalandhar Cantt |
| (v) | Col S Mehta | - | Col GS (Edn), HQ 11 Corps.
(Offg Addl Dir (AWES)) |
| (vi) | Col R Karkhanis | - | CO, 4011 Fd Hosp |
| (vii) | Prof M Maheswary | - | Principal, ACN Jalandhar. |
| (viii) | Mrs Priya Sharma | - | Associate Prof, ACN Jalandhar |
| (ix) | Ms Gagan Sharma | - | Assistant Prof, ACN Jalandhar |
| (x) | Sub VIK Upadhyay &
Mrs Reena Upadhyay | - | Parent Rep- B Sc (Nursing)
First Sem, from Jalandhar |
| (xi) | Mrs Mamta Chauhan | - | Parent Rep- B Sc (Nursing)
First Sem, from Jalandhar. |
| (xii) | Mrs Laxmi Devi Bhakuni | - | Parent Rep- B Sc (Nursing)
First Sem, from Bareilly. |
| (xiii) | Sub Vikramjeet Singh | - | Parent Rep- B Sc (Nursing)
Second Year, from Ambala. |
| (xiv) | Sub Azad Singh | - | Parent Rep-B Sc (Nursing)
Second Year, from Jind (Har) |
| (xv) | Mrs Meena Kumari | - | Parent Rep-B Sc (Nursing)
Third Year, from Kaithal (Har) |



- (xvi) Hav AK Joshi (Retd) - Parent Rep - B Sc (Nursing)
Third Year, from Ambala.
- (xvii) Sub Hemraj Singh - Parent Rep - B Sc (Nursing)
Fourth Year, from Hoshiarpur.
- (xviii) Sub BS Rawat - Parent Rep - B Sc (Nursing)
Fourth Year, from Jalandhar.
- (b) **Secy.** Col HS Phagura (Retd) - Registrar, ACN Jalandhar.

2. At the outset, Registrar ACN extended a warm welcome to the Chairman and all IMC members and thanked them for sparing their valuable time for the mtg. A warm welcome was also extended to all the parents who were attending the mtg from their respective locs.

3. Following points were discussed in the meeting : -

- (a) Progress on minutes of last IMC meeting held on 07 Jan 2022.
- (c) Update on College Activities held and forthcoming events.
- (d) Agenda Points.
- (e) Ratification of expdr incurred during the period from Jan to Mar 2022.

4. The points covered by the Registrar in the IMC and directions/decisions given by the Chairman, ACN are given in the succeeding paras.

<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
<u>PROGREP ON MINUTES OF LAST IMC MEETING HELD ON 07 JAN 2022</u>			
5.	<p><u>Para 06 : Est of Solar Power Generation Plant.</u> The Statement of Case seeking 'In Principle Approval' of CFA (COAS) for est of Solar Power Generation Plant out (Capex Model) of Revenue Funds of ACN was submitted to higher HQ. The same was returned by HQ Western Comd with the fwg obsns /dirns : -</p> <p>(a) A similar proj in respect of ACMS, Delhi Cantt was analysed, detailed comparison was carried out and pn was also made to AG.</p> <p>(b) Between the two models, RESKO model was found to be more suitable and therefore, it was instr by the AG that the same be adopted.</p>		

Arshita

SR NO	MINS	ACTION	INFO
	<p>The house was informed that in RESKO model, the plant and machinery is installed by the selected agency. An agreement for a mutually decided pd (generally 25 years) is signed and agency is responsible for its day to day running and maint. In this proposal, the college would be reqd to pay tariff charges to the Agency for the units produced, at a fixed amt for the mutually agreed pd as per the MOU.</p> <p>Decision. The Chairman apprised that approval on statement of case is likely to be accorded soon by the Patron, ACN. The Registrar was directed to plan further course of action.</p> <p>Present Status. The case file has been approved by the competent auth and Tender Docus are being processed.</p>	ACN JRC	All IMC members
6.	<p>Para 07 : NAAC Accreditation. NAAC Peer Team had visited the college on 08 and 09 Mar 2022 for the First Cycle of Accreditation. Result of their assessment has been recd and it is a matter of pride that the college has got “B+ Grade” in First Cycle of NAAC Accreditation for the Academic Session 2019-20. ACN is the first Nursing College of Baba Farid University of Health Sciences, Faridkot to have gone in for accreditation and achieved the result.</p> <p>The Chairman complimented, Principal, Registrar and all faculty / staff members for achieving “B+ Grade” in first cycle of the NAAC Accreditation. However, he emphasised that if ACN have regular faculty and more MOUs, then certainly A/A+ Grade could easily be achieved. The Chairman, ACN informed the IMC that based on the pts emerged during the first cycle of NAAC Accreditation, he has raised the issue with AG through a DO letter and hoped for a positive response by AWES on the same.</p> <p>Upon this, the Registrar ACN also highlighted the untiring efforts of IQAC Coordinator (Vice Principal) in achieving the grade. He further apprised that a detailed analysis of the grade sheet has been carried out to improve future grading of the college. The criteria wise details of coders & approvers, grade achieved, high, average and low performance pts, identified by NAAC were also presented to IMC.</p>		

Ashtu

SR NO	MINS	ACTION	INFO
	Discussions on lessons learnt during first cycle of NAAC Accreditation and future road map were deliberated in detail and dirns issued by the Chairman are as follows :-		
	<p>(a) <u>Devp of Own Enterprise Resource Plg (ERP) Software for Curriculum Plg</u></p> <p><u>Decision.</u> Availability of a suitable ERP software according to BFUHS syllabus be checked. Alternatively, development of a customised ERP software may be examined. A committee headed by Sr Faculty and IT Rep of the college to examine in detail and recommendations put up on file for consideration.</p>	ACN JRC	All IMC members
	<p>(b) <u>Full Time Teachers Participation in University Activities in Board of Studies / Academic Council.</u></p> <p><u>Decision.</u> Principal ACN was directed to identify, plan and coord with university.</p>	ACN JRC	All IMC members
	<p>(c) <u>Introduction of PG Courses.</u> The Registrar, ACN brought out that NAAC Peer Team has suggested introduction of PG Courses for growth of the college, as it will enhance research projects in the college. However, Director ACN apprised that during the AG's Annual Conf held on 09-10 Mar 2022, the same has been restricted, as availability of wards of Army Pers is less as compared to seats. The Principal, ACN recommended that M Sc (Nursing) with an intake of 2-3 students per speciality may be examined.</p> <p><u>Decision.</u> The Chairman agreed to introduction of M Sc (Nursing) with Day Boarding facility in the campus. He directed that a detailed proposal with financial justification be put up on file for consideration.</p>	ACN JRC	All IMC members
	<p>(d) <u>Introduction of Certificate Courses.</u> UGC recognised diploma courses (Diploma in Nursing Administration and Diploma in Critical Care Nursing) have been identified and will be analysed for intro and UGC distance education centre of HRDC, HQ 11 Corps will be apch for assistance.</p> <p><u>Decision.</u> Addl Dir (AWES), HQ 11 Corps was directed to provide necessary assistance required for intro of courses.</p>	HQ 11 Corps (AWES)	All IMC members

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SR NO	MINS	ACTION	INFO
	(e) <u>Fd Vis / Clinical Industry Internship / Vis. Research Proj.</u> Suggestions from faculty have been invited to prepare a five yr action plan and issue will be discussed in the next IMC mtg.	ACN JRC	All IMC members
	(f) <u>Online Feedback System.</u> It is proposed to incl feature of having online feedback from all stake holders in the ERP being procured / developed by the college.	ACN JRC	All IMC members
	(g) <u>Devp measurable Criteria / SOP for slow / advanced learners and pgme.</u> Though a committee already exists in the college, however, the same needs to be refined. The target completion date is 30 Apr 2022.	ACN JRC	All IMC members
	(h) <u>Student Centric Methods be improved.</u> It is proposed to invite suggestions and formulate a plan in next faculty mtg and to complete action by 30 Apr 2022.	ACN JRC	All IMC members
	(j) <u>Devp of Simulation Lab and Trg the Teachers.</u> A DPR is being prepared by the Ms Gagan Sharma, Assistant Prof, HOD (MSN) for reqmt of funds for est of Simulation Lab and Trg of teachers. The Director, ACN highlighted that the college is updating its labs regularly, but serviceability check of all models / manequins be ensured. The Registrar suggested that the same be ensured by the Principal in monthly faculty mtgs. <u>Decision.</u> The Chairman took serious note on non functioning of the models / manequins and directed Principal, to ensure 100% serviceability of all items.	ACN JRC	All IMC members
	(k) <u>LMS for Library.</u> Presently, the college library (Sharda) is partially automated with (e-granthalya) and it is proposed to upgrade the library software to a fully automated one. <u>Decision.</u> The Chairman highlighted that Vajra Library is fully automated and he directed Col GS (Edn), HQ 11 Corps to provide necessary assistance in upgrading the college library at the earliest.	HQ 11 Corps (Edn) ACN	All IMC members
	(l) <u>Teacher Profile & Quality.</u> It was proposed that mgt to ensure that all Profs to be Ph. D, to ensure max research work in the college. On being enquired by the Chairman, it was info that as per INC, New Delhi, Ph. D is desirable.	--	All IMC members

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SR NO	MINS	ACTION	INFO
	<p>(m) <u>Average Teacher Experience.</u> It was brought out that due to term based nature of appointment and consolidated salary package, turnover of the faculty / staff is very fast. It was proposed to regularise faculty in two phases ie 25% of faculty by Dec 2022 and 40% by 2024. A detailed discussion on reg appt of faculty was held in the mtg.</p> <p><u>Decision.</u> At the outset, the Chairman highlighted that based on the interaction with Chairman, Peer Team, he has already raised the issue with AG through a DO letter and directed that selection of Sr Faculty be considered for reg appt to ensure imparting quality edn.</p>	ACN JRC	All IMC members
	<p>(n) <u>Teachers trained for devp and delivery of e-contents / e-courses.</u> It was desired that max Teachers to be trained for devp and delivery of e- contents / e-courses. The Principal info that besides her, four other faculty members will be attending online course being conducted by INC, New Delhi from 19-26 Apr 2022 and detailment of faculty throughout the year will be a reg feature now.</p>	ACN JRC	All IMC members
	<p>(o) <u>Teachers receiving Awards at State / National / International levels from Govt / Govt Agencies / Academics / Regd Professional Associations.</u> It was info that a brainstorming is reqd and list of areas are required to be identified by AAC for various awards / recognitions by Govt / Agencies.</p> <p><u>Decision.</u> The Director was asked to look into the aspect and suggest measures to improve the sit.</p>	ACN JRC	All IMC members
	<p>(p) <u>Adherence to Academic Calendar.</u> With a view to implementing and monitoring academics smoothly, it was directed that the college have to strict adherence to the Academic Calendar, to avoid any last min changes.</p>	ACN JRC	All IMC members
	<p>(q) <u>Examination related Grievances.</u> It was brought out that though the college is having SOP on conduct of examinations. However, there is a need to incl aspect of addressing grievances pertaining to examination. It was further apprised that brainstorming is reqd for reforms in in Exam/Evaluation/CIA and Mid Course improvements, by the AAC.</p>		

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SR NO	MINS	ACTION	INFO
	<p>Decision. The IMC directed that a committee be formed to address the examination related grievances and SOP amended accordingly. The Director was asked to look into the reforms required in examination / evaluation in consultation with the Principal.</p>	ACN JRC	All IMC members
	<p>(r) <u>Learning Outcomes and Graduate Attribute mapping and % of attainment.</u> It was informed that there is a reqmt to define and formulate SOP and % of Pgme Outcome attained.</p> <p>Decision. The Chairman, directed Principal to prepare the same and put up on file for approval.</p>	ACN JRC	All IMC members
	<p>(s) <u>Parents Teacher Meet.</u> It was brought out that Parents Teacher Meets are conducted regularly, however, there is a need to formulate / update the SOP to review the suggestions received from parents and analyse outcome of the same.</p> <p>Decision. The Principal, ACN was directed to prepare a holistic SOP on the subject.</p>	ACN JRC	All IMC members
	<p>(t) <u>Student Satisfaction Survey.</u> It was info that for Student Satisfaction Survey to improve, it is proposed to evolve own svy and participation of max students to be ensured.</p>	ACN JRC	All IMC members
	<p>(u) <u>Ph. D Guide / Percentage of PG in ACN.</u> With a view to incr Ph. D Guide / percentage of PG in ACN, it was recommended that M Sc (Nursing) be introduced in the college. On being requested by the Chairman, Principal ACN suggested that M Sc (Nursing) may be commenced in all five specialities with annual intake of 2 students per year. However, the Director ACN brought out that during the Annual Conf of Directors and Heads of Professional Colleges-2022, the issue was discussed but not approved by HQ AWES. The Registrar, ACN suggested that to avoid under subscription of seats due to ltd availability of wards of Army personnel, the seats may be offered to Air Force / Navy / PMF / civ candidates.</p> <p>Decision. The IMC agreed to the proposal and asked the ACN to fwd the proposal for sanction of competent auth.</p>	ACN JRC	All IMC members

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SR NO	MINS	ACTION	INFO
	(v) <u>Eco Sys for innovations.</u> It was info that the college is reqd to have an Incubation Centre by 2024, which will be monitored by the IQAC.	ACN JRC	All IMC members
	(w) <u>Research on IPR.</u> It was info that the college is reqd to conduct min two wksp. Upon this, the Principal ACN apprised that to encourage research related activities in the college, CNE will be org on bimonthly basis. <u>Decision.</u> The Chairman info that as per his discussion held with Chairman, Peer Team and comparison of criteria based pt average given by NAAC, Criterion 3 had scored the least marks. He agreed to the proposal of the Principal and directed to implement the same.	ACN JRC	All IMC members
	(x) <u>Research.</u> The Registrar informed that fwg actions are reqd to encourage research : - (i) Objectives for Ethics Committee be laid down by AAC. (ii) Procurement of Plagiarism Check Software, out of GIA for FY 2022-23. (iii) Publication of Research Papers / Chapters in UGC Care Journals and recommended reimbursement of 50% fee as an incentive to faculty. Upon this, Principal proposed that minimum 12 publications will be ensured in UGC Care Journals and funds demanded from ICMR for research carried out by the students. <u>Decision.</u> The IMC approved the pts and directed Principal, ACN to closely monitor the progress.	ACN JRC	All IMC members
	(y) <u>Outreach Activities.</u> As part of Outreach activities, max MOUs / Notarised Agreements with NCC / NSS / YRC / ASHA School / Integrated Health Centre KK Vihar etc are reqd. More awards and recognitions are reqd, for which brainstorming should be done. A detailed discussion and deliberations on signing of MOUs / Agreements was held during the mtg. <u>Decision.</u> The Chairman directed that with a view to incr the Nos, separate MOU for Corps Central MI Room	ACN JRC	All IMC members

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SR NO	MINS	ACTION	INFO
	may also be explored under Urban Community health Trg.		
	<p><u>(z) Collaborative activities for Research, Faculty Exchange, Student Exchange, Industry Internship and MOUs for trg. Exchg. Research.</u> Formation of a Study Gp to identify and review / recommend actions on yearly basis by AAC was recommended.</p> <p><u>Decision.</u> The IMC approved the recommendations made by Registrar, ACN.</p>	ACN JRC	All IMC members
	(aa) <u>Infra Devp & Augment Wi-Fi for Faculty / Students.</u> It was proposed that with a view to scoring more marks in Criterion 4, bandwidth of Internet Lease Line (ILL) will be incr to 300 mbps wef 01 Jan 2023 and facility will be extended to faculty and students also.	ACN JRC	All IMC members
	(ab) <u>Infrastructure.</u> The actions proposed by the Registrar and dirns issued by the IMC (wherever reqd) are as under : -		
	<p>(i) <u>Replacement of Microscopes (10) out of GIA.</u></p> <p><u>Decision.</u> The IMC though accorded approval for replacement of Microscopes out of GIA for FY 2022-23. However, it was directed that by the Chairman, that in case the release of funds is delayed / restricted, the college must furnish the lab to achieve the main tgt for imparting quality edn.</p>	ACN JRC	All IMC members
	(ii) Herbal Garden to be upgraded.		
	(iii) MOU with Rural & Urban Community Centres (PHC / CHC)		
	<p>(iv) <u>Mobile Clinical Services.</u> A detailed discussions on providing mobile clinical services by MH / SHO in collaboration with ACN was held.</p> <p><u>Decision.</u> The Chairman directed that the issue be coord with SHO, Jalandhar Cantt, as part of med aid to stn families and progressed by ACN.</p>	SHO Jalandhar Cantt ACN JRC	All IMC members

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SR NO	MINS	ACTION	INFO
	(v) Inventory Registers be maint in all labs.		
	(vi) <u>Clinical Trg of Students in NABH Accredited Hospitals.</u> After detailed discussions, the Chairman directed 'status quo' on clinical trg of students in NABH Accredited Hospitals, as recommended by the Director, ACN.	ACN JRC	All IMC members
	(vii) <u>Footfall in Labs / Library.</u> The Registrar, brought out that the college must have a plan to incr the footfall in labs / library and proper record to be maint. It was further brought out by him that under utilization of e-resources subscribed by the college as well as other magazines / journals is a matter of concern. <u>Decision.</u> The Principal was directed to motivate faculty and students to utilize the provided resources extensively.	ACN JRC	All IMC members
	(ac) <u>Library.</u> The issues discussed pertaining the library and dirns of the IMC are as under : -		
	(i) <u>Asst Librarian.</u> During the IMC mtg held on 30 Jan 2021, appt of Asst Librarian as a pilot project by assigning addl responsibilities to faculty was approved. The same was recommended to be implemented forthwith. On being requested by the Chairman to justify the reqmt of Asst Librarian, if the footfall is low in library, it was explained by the Registrar that during college working hours students may not get adequate time due to their clinical duty / classes and the pt has been projected as part of the feedback from alumni. <u>Decision.</u> The Princip1al was directed to implement the pilot project in the Apr to Jun pd and ensure opening of library as per the reqmt of students in evening hrs.	ACN JRC	All IMC members
	(ii) <u>Subscription of Uptodate e-consortia.</u> The pt regarding subscription of "Uptodate e-consortia" of Wolters Kluwer vis-à-vis its access from MH was discussed. The Director, ACN brought out that sharing of resources will be		

Asst Libr

SR NO	MINS	ACTION	INFO
	<p>breach of terms and conditions with the firm. However, any specific information required, may be obtained from Principal Matron.</p> <p>Decision. The IMC approved the recommended argng and agreed to subscription of 'Upto date e-consortia', if justified.</p>	ACN JRC	All IMC members
	<p>(iii) <u>Policy / SOP on De-weeding of books / journals.</u> The SOP on Library to incl de-weeding of books / journals will be reviewed.</p>		
	<p>(iv) <u>Est of Deptt Libraries.</u> NAAC Peer Team has suggested to est department libraries, which will be furnished accordingly.</p>		
	<p>(ad) <u>Video Conf in MP Hall & Seminar Hall.</u> The wk will be exec during FY 2022-23 and 2023-24.</p>		
	<p>(ae) <u>IT Eqpt.</u> Printers for HOD Offices and Cmptrs in Faculty Rooms & Labs and Wi Fi in Hostel Lib & Labs will be provided in FY 2022-23 and 2023-24 respectively.</p>		
	<p>(af) <u>Maint of Campus Infrastructure.</u> The fwg actions will be initiated : -</p> <p>(i) Avg expdr to be incr.</p> <p>(ii) SOP for maint of infrastructure to be prep.</p> <p>(iii) Est of Maint Committee and quarterly mtgs to be held.</p>		
	<p>(ag) <u>Student Support and Progression.</u> The proposed course of action will be as under : -</p> <p>(i) <u>Scholarships.</u> Introduction of new scholarships by SNA / Alumni Association / NGO.</p> <p>(ii) To formulate a study group for Capability Enhancement & Devp (Soft Skills, Language, Yoga, Analytical Skills, Human Values, PDP, Emp Skills)</p> <p>(iii) Trg & Guidance for Competitive exams to students.</p>		

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SR NO	MINS	ACTION	INFO
	<p>(iv) Brainstorming on est of International Students Cell.</p> <p>(v) Aim for max indl events at state / TNAI level.</p> <p>(vi) Incr in awards at National / State Level.</p> <p>(vii) Regn of Alumni Association and welfare activities for the students.</p> <p>Decision. The Chairman directed that pts identified by ACN be followed up for better grading in future.</p>	ACN JRC	All IMC members
	<p>(ah) Governance. The lessons learnt and suggested remedial measures for Criteria 6 : Governance are as under: -</p> <p>(i) Institutional Vision & Leadership. Mission to have statements.</p> <p>(ii) Strat Devp Plan. Principal, ACN was directed to prepare Strategy Development Plan and put up on file for approval.</p> <p>(iii) E Governance in Areas of Ops (Acad, Adm, Fin, Admission and Exam). ERP proposed to be procured / developed to have all the provns.</p> <p>(iv) Strategy for mobilisation of Funds. The same to be identified and increased.</p> <p>(v) Internal Quality Assessment Service (IQAS). IQAC to work out for IQAS mechanism and adopt quality assurance initiatives.</p>		
	<p>(aj) Institutional Values & Best Practices. Use of alternate sources of energy and conservation be explored including management of degradable & non degradable waste. The IMC directed that elec vehs be pended till the infra has been adequately devp. IQAC was directed to formulate Best Practices and Institutional Distinctiveness.</p>	ACN JRC	All IMC members
	<p>(ak) Nursing Part. More faculty is required to be prepared for master trainer certification</p>	ACN JRC	All IMC members

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SR NO	MINS	ACTION	INFO
7.	<p><u>Para 08 : Incr of Seats of B Sc (Nursing) Course from 60 to 100 wef Academic Session 2023-24.</u> HQ Western Command has issued repeated reminders and issue was also highlighted by the AG during the Annual Conf of Directors / Dean / Heads of Professional Colleges held on 09-10 Mar 2022. The proposal incl capital expdr, recurring expdr on appt of faculty / staff and sources of income etc was discussed in detail during the IMC mtg.</p> <p><u>Decision.</u> The IMC approved phase wise increase of seats in B Sc (Nursing) Course initially from 60 to 80. It was further directed that possibility for introduction of M Sc (Nursing) with annual intake of 10 seats per year be also examined, incl offering of seats to wards of AF/NAVY, to ensure that 100% subscription of allotted seats.</p>	ACN JRC	All IMC members
8.	<p><u>Para 09 : Provn for Commissioning of Students of ACN Jalandhar and AIN Guwahati into MNS Cadre.</u> The pt was projected as an agenda pt for the AG's Annual Conf of Directors and Heads of Professional Colleges (held on 09 & 10 Mar 2022), but the same was not recommended by HQ Western Command.</p> <p><u>Decision.</u> The Chairman directed that S of C be processed, to raise the issue again with higher HQ.</p>	ACN JRC	All IMC members
9.	<p><u>Para 10 : Repair of Exterior Granular Texture.</u> Chief Engineer, HQ 11 Corps was requested to visit the site / detail an Offr and suggest alternate mtrl and prepare draft tender docus, as same shade of exterior granular texture is not available. The vis of CE, HQ 11 Corps is awaited. Notwithstanding the above, a svy has been carried out by the college and an expdr of approximately Rs 77.00 lakh (Rs 108/- per Sq Ft + GST @ 18%) has been ascertained for water proofing, chemical treatment, re-plastering & repainting of affected areas.</p> <p><u>Decision.</u> The Chairman directed the CE HQ 11 Corps for an early vis to college, to address the issue.</p>	HQ 11 Corps A (Engrs)	ACN JRC All IMC members
10.	<p><u>Para 9(b) : Shifting of Main Gate.</u> An amt of Rs two lakh has been budgeted for the project for FY 2022-23 and demarcation of ACN bdy also carried out by Revenue Auths, Jalandhar. It was further informed that</p>	--	All IMC members

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SR NO	MINS	ACTION	INFO
	the gate of md accn of MH is also being relocated and brought in place of the barrier, under arngs of Stn HQ and the MES and that the same should not cause any problems for mov of ACN faculty / staff / parents / visitors.		
11.	<p><u>Para 11 : Introduction of NCC, NSS and Red Cross.</u></p> <p>(a) NCC Unit under Fully Self-Financed Scheme (FSFS) has been established. 52 students of B Sc (Nursing) Second Year have been enrolled and those of First Semester will be enrolled in Jun 2022. It was further informed that the issue of having these seats as part of Govt funded quota was discussed on tele with Dir (Colleges), HQ AWES on 12 Apr 2022 and it was info that NCC Jr Div in APSs is feasible under Govt Quota, however for colleges, the scheme is not applicable and hence it has to continue under FSFS.</p> <p>(b) NSS Unit and Youth Red Cross (YRC) have also been established and functioning commenced.</p>	--	All IMC members
12.	<p><u>Para 12 : Revision of PE (Auth of Addl Warden).</u> As directed by the Chairman, the issue was discussed with Dir (Colleges), HQ AWES, but the contention of ACN was not conceded.</p>	--	All IMC members
13.	<p><u>Para 45 : Alumni Association.</u> Alumni Association of the College "JACONites" has been formed and composition of the same will be reviewed to incl 02 x Vice Presidents ie one each for India and abroad, once registration certificate is received from the department. Further, as per the dirns issued by HQ AWES vide letter No B/45840/ Gen/AWES dated 05 Jan 2022, an "Alumni Affairs Committee" has been formed to ensure smooth functioning of the "JACONites", as well as felicitate alumni and seek their assistance for academic growth of the college (sponsoring projects, scholarships, introduction of emerging fields etc) and future career of the students (internships, placement, mentoring etc).</p>	--	All IMC members
14.	<p><u>Para 48 : Tfr of Funds in College/Hostel Fund.</u> Savings of Revenue Fund College (Rs 1,01,73,489/-) and Hostel (Rs 12,65,870/-) have been transferred in College/Hostel Fund, as per approval accorded by the IMC.</p>	--	All IMC members

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SR NO	MINS	ACTION	INFO
15.	<p><u>Para 49 : Conduct of BLS/ALS (American Heart) Programme.</u> As approved by the IMC, incr of fee for conduct of BLS/ALS pgme has been catered for in the budget for FY 2022-23.</p> <p>The Director ACN info that during the AAC mtg held on 29 Mar 2022, it has been decided that ACN will get its faculty trained as Instructor for BLS Course, thereby the expdr involved for hiring an agency for BLS course will be reduced.</p>	--	All IMC members
16.	<p><u>Para 50 : Working Days.</u> The IMC had approved to observe 'Off' on 1st and 3rd Saturdays and full day working on 2nd and 4th Saturdays. The Director, ACN recommended that previous system of the college to have half day working on all Saturdays be reinstated, as it has led to hindrance in smooth functioning of the college.</p> <p><u>Decision.</u> The IMC approved 'Half Day' working of the college on all Saturdays in ACN, as was being followed before Jan 2022.</p>	ACN JRC	All IMC members
17.	<p><u>Para 53 – Suggestion from Parents : Provn of Addl of Tea/Coffee Vending Machine.</u> The point was discussed in the General Body Meeting held on 28 Mar 2022 and not much response was recd from the students for any such facility, on payment basis. The Registrar, ACN brought out that cafeteria contractor has brought out that due to ltd footfall of students, he is unable to pay even the rent and allied charges, as per the agreement to college and has sought permission to vacate the cafeteria. On being enquired, it was informed by the Registrar that the same is due to wholesome menu, being provided in the Students Mess.</p> <p><u>Decision.</u> After detailed discussions and deliberations, the IMC dropped the pt for provn of addl Tea/ Coffee Vending Machine. It was further directed that the Rent & Allied Charges for the cafeteria be waived off and functioning of cafeteria be improved.</p>	ACN JRC	All IMC members
<u>UPDATE OF ACTIVITIES</u>			
18.	<p><u>Results : Academic Session 2020-21.</u> Baba Farid University of Health Sciences, Faridkot has declared the result of B Sc (Nursing) Fourth, Third and Second Year</p>		

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SR NO	MINS	ACTION	INFO
	<p>for the Academic Session 2020-21. The comparative result of all batches was presented to IMC.</p> <p>The IMC obs that a large No of students have got re-appear in the Academic Session 2020-21. The Registrar, ACN recommended that an internal audit be carried out to arrest this trend and also to ensure that more number of students should score marks above 80%. On being enquired by Brig Med HQ 11 Corps, Principal info that students have got reappear in Anatomy & Physiology and Biochemistry, which were taken by the visiting faculty online. It was further informed by her that extra classes for weak / re-appear students were commenced imdtly and it would be endavoured to ensure that all students clear the supplementary examinations with good marks.</p> <p>The Director, ACN highlighted that since all the activities have returned to normal, online classes if being held in any subject be discontinued forthwith. He also recommended that for subjects like Anatomy & Physiology etc, the qualified visiting faculty may be appointed from PIMS, Jalandhar at the most competitive rates, to ensure that students get good marks.</p> <p>Decision. The Chairman agreed to the recommendations of Director, ACN and directed to arrange classes from qualified faculty of PIMS, Jalandhar. It was further directed by him that there is definitely a need to improve the results qualitatively by ACN. He directed Director and Principal to identify the weak areas and action be commenced at the earliest to arrest this trend.</p>	ACN JRC	All IMC members
19.	<p>Painting of Bldgs. The painting work in the college has been completed @ total cost of Rs 8,35,410/-.</p>	--	All IMC members
20.	<p>Youth Day. The college celebrated 'Youth Day' on 12 Jan 2022 and org motivational talks by Sqn Ldr Gurpreet Kaur Nijjar and Capt Neelam Dhiman (both ACN Alumni of 3rd batch ie 2007-11) in an online mode. Both the alumni members, motivated the students to join Armed / Def Forces and become Offrs. Besides the students of present batches, a large number of alumni of the college also attended.</p>	--	All IMC members

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SR NO	MINS	ACTION	INFO
21.	Talent Hunt. Students Nurses Association (SNA) of ACN organized a talent hunt on 14 Jan 2022 to identify the budding talent of 17 th batch (B Sc (Nursing) First Semester) students. Various activities, viz Dance, Sketching, Painting, Poem Recitation, Calligraphy and Photography were organized. Students participated actively to showcase their talent.	--	All IMC members
22.	Azadi Ka Amrit Mahotsav. Ministry of Culture is organising nation-wide competitions on "Desh Bhakti Geet Writing", "Rangoli Making" and "Patriotic Lori Writing" as celebration of the AZADI KA AMRIT MAHOTSAV. The department interacted with the students on 18 Jan 2022 and briefed them regarding the competitions. 77 students of the college have registered/participated online in the above competitions.	--	All IMC members
23.	Republic Day Celebrations. Republic Day was celebrated in the college on 26 Jan 2022. Unfurling of the National Flag was done by Prof (Mrs) C Ranadive, Offg Principal and Registrar ACN. This was followed with rendition of patriotic songs by the students.	--	All IMC members
24.	Quiz Competition. The college org a Quiz Competition on "World Leprosy Day" on 31 Jan 2022.	--	All IMC members
25.	Oath Taking Ceremony. Oath Taking Ceremony of 17 th batch of the college was org on 18 Feb 2022. Dr Puneet Girdhar, Registrar, Punjab Nurses Registration Council, Mohali and Dr Paramjit Kaur, Principal, School of Nursing, Shaheed Babu Labh Singh Hospital (Civil Hospital), Jalandhar were Chief Guest and Guest of Honour respectively. The Chief Guest appreciated high quality and well synchronised performance of the students and urged them to idolise the teachings of Florence Nightingale and adapt them in their practice.	--	All IMC members
26.	Pipping Ceremony. Pipping Ceremony of all batches was held at Ashoka MPH on 26 Feb 2022.	--	All IMC members
27.	Declamation Contest. NSS Unit of the college organised a Declamation Contest on the occasion of "Martyrdom of Shaheed Bhagat Singh" on 22 Mar 2022. In the competition, students participated with enthusiasm & great zeal and presented their views on Martyrdom of Shaheed Bhagat Singh. The activity was also covered by print media.	--	All IMC members

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SR NO	MINS	ACTION	INFO
28.	<u>Land Court Case / Contempt of Court Case.</u> Hearing of the land court case was scheduled for 18 Jan 2022, 21 Feb and 22 Mar 2022. However, due to COVID-19 no proceedings were held. Next date of hearing in the case has now been fixed for 29 Apr 2022.	--	All IMC members
29.	<u>EPF Court Case.</u> Hearing of the EPF Court Case was scheduled at Punjab & Haryana High Court, Chandigarh on 25 Mar 2022. However, no proceedings have been held. Next date of hearing in the case has now been fixed for 18 Nov 2022.	--	All IMC members
30.	<u>Detailment of Faculty for conduct of University Inspection.</u> Mrs Baljeet Kaur, Associate Professor of this college was detailed by Baba Farid University of Health Sciences, Faridkot on 21 Jan 2022 for conduct of inspection of Sukhjinder Novel Institute of Nursing, V & PO Dunera, Tehsil Dhar Kalan, District Pathankot.	--	All IMC members
31.	<u>Meeting of Faculty of Nursing Sciences : BFUHS Faridkot.</u> A meeting of faculty of Nursing Sciences was held at Baba Farid University of Health Sciences, Faridkot on 28 Jan 2022. The same was attended by the Principal.	--	All IMC members
32.	<u>Capacity Building Pgme.</u> Indian Nursing Council, New Delhi had organized a National Training Workshop on 'Rational use of Oxygen' from Nursing perspective under Ministry of Health & Family Welfare on 27 Jan 2022. The same was attended by all faculty members of the college.	--	All IMC members
33.	<u>Conduct of Seminar.</u> International Institute of Health Management Research (IIMR), New Delhi conducted an online seminar on "Future Prospects and Management of Healthcare Industry in India" on 05 Feb 2022. The same was attended by students of B Sc (Nursing) Fourth Year.	--	All IMC members
34.	<u>Inter House Competitions.</u> Inter House Table Tennis, Badminton and Basket Ball Competitions were held on 25 Feb, 22 Mar and 25 Mar 2022 respectively.	--	All IMC members

Baljeet

SR NO	MINS	ACTION	INFO
35.	Fire Fighting LDM & Practice. A lecture-cum-Demonstration on Fire Safety was conducted by the Registrar and practice was also org on 25 Feb 2022. All faculty, staff and students attended the same.	--	All IMC members
36.	Renewal of Fire Safety Certificate. A sum of Rs 12,500/- was paid to Fire Department, Govt of Punjab towards application fee for renewal of NOC for Fire Safety. The department has accorded renewal of the same and for a period of one year ie from 22 Feb 2022 to 21 Feb 2023.	--	All IMC members
37.	Precautionary Dose. COVID-19 Precautionary Dose (COVISHIELD) has been administered to faculty, staff and students as follows : - (a) Faculty / Staff. 11 faculty members and all adm staff (incl outsourced Gp 'D' Staff) of the college have got precautionary dose of COVID-19 Vaccination (COVISHIELD). (b) Students. All students have been vaccinated except 07 students, who will be vaccinated on their due dates.	--	All IMC members
38.	Fd Service Based Weightage. For admission to Academic Session 2020-21, a pilot proj (mock practice) was launched by AWES to give weightage to students, based on Fd Service of their father. The same was also followed in selected colleges / instts during 2021-22. After having received feedback from stakeholders (instts), the same was reviewed by AWES and has been discontinued wef Academic Session (2022-23).	--	All IMC members
39.	Annual Conf of Directors/Dean / Heads of Professional College-2022. The subject conf was held online on 09-10 Mar 2022 and mins recd. The pts pertaining to ACN and pts emphasised by MD (AWES) were also informed / discussed during the IMC. Decision. The Chairman directed that action on the mins be commenced and statement of case for provision of interim relief be put up on file for consideration.	ACN JRC	All IMC members

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SR NO	MINS	ACTION	INFO
40.	<p><u>Western Command Heads of Colleges / Institutes Academic Meet-2021.</u> The subject mtg was held online on 09 Dec 2021 and minutes received on 29 Mar 2022. The pts pertaining to ACN Jalandhar ar as follows : -</p> <p>(a) Adoption of best practices of the leading insttts like RAK and CMC, as contemporary trends are best available, researched, and implemented in such insttts.</p> <p>(b) Need for putting focus on technology aided pgmes and adoption of simulation techniques.</p> <p><u>Decision.</u> The Chairman, obs that NAAC too has identified “Best Practices of ACN” as low performing index / pt. He directed Principal to identify the best practices of RAK and CMC as per suggestion of Director (Colleges), HQ AWES and put forward the pts for implementation at ACN.</p>	--	All IMC members
41.	<p><u>Provn of Admission to Children of UTs of J&K and Ladakh under ‘Op Sadbhavna’.</u> With an aim to providing quality education to the children affected by terrorism and counter insurgency, the competent authority has allotted two seats to this college and AIN Guwahati, in rotation. HQ AWES vide their letter No B/45840/J&K Seats/AWES dated 23 Mar 2022 has conveyed the approval of competent auth for waiving off the reqmt of admission test for admission of students of UTs of J&K and Ladakh into AWES run Professional Colleges, under Op Sadbhavana, for Academic Session 2022-23. However, the shortlisted / recommended students have been approached telephonically and asked to prepare for OAT, scheduled to be held in Oct 2022. Fee of these two students will be paid by HQ Northern Command from OP SADBHAVNA Funds @ Rs 2.5 lakh per student, per year. University and Regulatory bodies norms are permissible for such admission, within the sanctioned annual intake. The details of students allotted to ACN have been recd and college will remain in touch with them on reg basis to guide the candidates with latest developments.</p>	--	All IMC members
42.	<p><u>OAT-2022.</u> Indian Nursing Council, New Delhi has adopted semester system wef Academic Session 2021-22, which is required to commence wef Jan every year. HQ AWES had approved conduct of OAT on 19 Jun 2022. However, there is a long gap between the conduct</p>	--	All IMC members

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SR NO	MINS	ACTION	INFO
	of OAT and commencement of new session. Hence, AIN Guwahati has recommended conduct of OAT on 09 Oct 2022. The confirmation of HQ AWES is awaited.		
43.	SOP on Security of Students. An SOP on ensuring security of students duly approved by the Chairman has been issued and implemented wef 21 Mar 2022.	--	All IMC members
44.	Monthly Movie Outings. As per the approval accorded by the Chairman ACN, monthly movie outing of students at discounted rates of 50% tickets at Vajra Multipurpose Hall has been scheduled through HQ 11 Corps (Ord).	--	All IMC members
45.	Forthcoming Events / Activities. The schedule of forthcoming events / activities for the period from Apr to Jun 2022, as per Appendix 'A' attached were informed to IMC for information.	--	All IMC members
AGENDA PTS			
46.	Item I : Provn of Day Care Facility (Baby Creche). A request has been recd from the faculty members for provn of a day care facility (baby crèche) in the college. It was recommended that a room in the campus be provided and furnished by the college and an Ayah (attendant) may be hired, to attend to the toddlers, on as reqd basis. Decision. The Chairman also highlighted the importance of a baby crèche at work place and accorded approval for est of the same.	ACN JRC	All IMC members
47.	Item II : Regularisation of Faculty During first cycle of NAAC Accreditation, the aspect regarding contractual nature for appointment of faculty has been observed as one of the main drawback. Proposal. It is proposed to seek appointment of atleast 25% faculty on regular basis in 2022 and 50% faculty by 2024. Decision. The proposal was accepted by the IMC for regular appointment of faculty in phased manner i.e. appointment of 25% faculty on regular basis by 2022 and 50% faculty by 2024 and case be progressed on file.	ACN JRC	All IMC members

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SR NO	MINS	ACTION	INFO
48.	<p><u>Item III : Terms and Conditions on Appointment of Faculty/Staff.</u> Peer Team during their visit to college for first cycle of NAAC Accreditation had suggested that “Contractual” employment may be replaced with “Term Basis”, to have positive effect on morale and contribution of the faculty and for consideration of the NAAC review.</p> <p><u>Recommendation.</u> It was recommended that the word “Contractual” may be replaced with “Term Basis” as suggested by Peer Team, as other terms and conditions as applicable for contractual faculty / staff, will remain the same.</p> <p><u>Decision.</u> The Chairman observed that replacing of words may have legal implication at a later date. After detailed discussions and deliberations, it was directed by him that a case be taken up with HQ AWES.</p>	ACN JRC	All IMC members
49.	<p><u>Item IV : Entitlement of Summer Vacation Salary.</u> As per HQ AWES letter No B/45902/Gen/AWES dated 13 May 2010, employment after seven days break is considered as a fresh appointment and all rules for vacation / earned leave for the newly appointed employees are applicable. The college had been following the above rules since implementation of the policy, but has resulted in depriving of the summer vacation / earned leave in their first year of subsequent appointments. With a view to motivating the faculty and serving as an incentive to continue with the college, it is recommended that a case be taken up with HQ AWES to consider grant of summer vacation / earned leave in subsequent appointments (after renewal of contract).</p> <p><u>Decision.</u> The Chairman also observed that there is a need to change the above policy to motivate the faculty. It was directed that a case be taken up with HQ AWES seeking amdt to directions issued by them in 2010.</p>	ACN JRC	All IMC members
50.	<p><u>Item V : Pts by AAC.</u> Academic Advisory Committee (AAC) meeting was held in the college on 29 Mar 2022. The AAC has forwarded the following pts to IMC for consideration : -</p>		

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SR NO	MINS	ACTION	INFO
	<p>(a) Conduct of Internship Trg (of B Sc (Nursing) Fourth Year) at Army Hospital R&R, New Delhi.</p> <p>Decision. Arranging accn at Delhi for a group of 30 -60 students is a matter of concern, besides other discp / adm issues. The Chairman further highlighted that facilities and atmosphere avbl at R&R, New Delhi and MH Jalandhar are almost same. Hence, 'status quo' on Internship Trg of B Sc (Nursing) Fourth Year be maint.</p>	ACN JRC	All IMC members
	<p>(b) Conduct of practical training of B Sc (Nursing) Third Year in Dr Vidya Sagar Mental Hospital, Amritsar.</p> <p>Decision. Brig Med, HQ 11 Corps informed that accn at MH Amritsar has been arranged for the students. The Chairman highlighted that the PTV had also recommended conduct of training in this hospital for better psychiatric clinical skills. Hence, the pt regarding conduct of B Sc (Nursing) Third Year trg in Dr Vidya Sagar Mental Hospital, Amritsar was approved by the IMC.</p>	ACN JRC	<p>HQ 11 Corps (Med)</p> <p>MH Amritsar</p> <p>All IMC members</p>
	<p>(c) Adoption of a village in Rural Community.</p> <p>Progrep. A case has been taken up with Director, Health and Family Welfare, Punjab for conduct of rural health training in PHC Jamsher Khas and approval likely to be recd shortly. In addn, an MOU PIMS Jalandhar will also be exec for the same. The Registrar, ACN assured that with the approval from Punjab Govt and signing of MOU with PIMS, the requirement will be fully met.</p> <p>Decision. The Chairman expressed satisfaction on the actions initiated by the college.</p>	ACN JRC	All IMC members
	<p>(d) Introduction of Short Term Diploma Courses.</p> <p>Decision. The Chairman emphasised that Short Term Diploma Courses through IGNOU, identified by the college be analysed and commenced at the earliest.</p>	ACN JRC	All IMC members
51.	<p>Item VI : Increase in Ceiling Limit for Running of Vehs. The IMC was informed that the last monthly ceiling of vehs was fixed / reviewed by the college in 2018. In view of the incr demand of vehs for various teaching / adm duties, it is anticipated that the vehs may</p>		

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SR NO	MINS	ACTION	INFO																								
	<p>exceed the above limit. The present and proposed ceiling limit for running of vehs is as under : -</p> <table border="1" data-bbox="337 390 1101 1016"> <thead> <tr> <th data-bbox="337 390 415 491">Sr No</th> <th data-bbox="415 390 618 491">Veh</th> <th data-bbox="618 390 847 491">Present</th> <th data-bbox="847 390 1101 491">Proposed</th> </tr> </thead> <tbody> <tr> <td data-bbox="337 491 415 562">(a)</td> <td data-bbox="415 491 618 562">MC</td> <td data-bbox="618 491 847 562">9000 kms</td> <td data-bbox="847 491 1101 562">12000 kms</td> </tr> <tr> <td data-bbox="337 562 415 701">(b)</td> <td data-bbox="415 562 618 701">Lt Veh (Chevrolet Enjoy)</td> <td data-bbox="618 562 847 701">6000 kms</td> <td data-bbox="847 562 1101 701">9000 kms</td> </tr> <tr> <td data-bbox="337 701 415 802">(c)</td> <td data-bbox="415 701 618 802">Lt Veh (Maruti Eco)</td> <td data-bbox="618 701 847 802">9000 kms</td> <td data-bbox="847 701 1101 802">12000 kms</td> </tr> <tr> <td data-bbox="337 802 415 911">(d)</td> <td data-bbox="415 802 618 911">02 x 40 seater Buses</td> <td data-bbox="618 802 847 911">6000 km each</td> <td data-bbox="847 802 1101 911">9000 km each</td> </tr> <tr> <td data-bbox="337 911 415 1016">(e)</td> <td data-bbox="415 911 618 1016">01 x 15 seater bus</td> <td data-bbox="618 911 847 1016">6000 kms</td> <td data-bbox="847 911 1101 1016">No change</td> </tr> </tbody> </table> <p data-bbox="337 1054 1101 1155">It was recommended that sanction by the IMC be accorded for enhancing the annual ceiling limit of vehs as per para 15(a) to (e) above.</p> <p data-bbox="337 1188 1101 1255">Decision. The IMC approved the proposed limits recommended by the Registrar, ACN.</p>	Sr No	Veh	Present	Proposed	(a)	MC	9000 kms	12000 kms	(b)	Lt Veh (Chevrolet Enjoy)	6000 kms	9000 kms	(c)	Lt Veh (Maruti Eco)	9000 kms	12000 kms	(d)	02 x 40 seater Buses	6000 km each	9000 km each	(e)	01 x 15 seater bus	6000 kms	No change	ACN JRC	All IMC members
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(e)	01 x 15 seater bus	6000 kms	No change																								
52.	<p data-bbox="337 1297 1101 1533">Item VII : Re-use of Treated Water by ACN. The college is dependent on MES for discharge of sewage and supply of fresh water. In order to reduce the wastage of fresh water for gardening purposes and to make maximum utilisation of treated water, it is recommended that ACN be incl as one of the 'beneficiaries' for use of recycled treated water for gardening purposes.</p> <p data-bbox="337 1566 1101 1701">Decision. The Chairman directed Stn Cdr, Jalandhar Cantt to incl ACN as one of the 'beneficiaries' for use of treated water for gardening purposes, as it will reduce the fresh water reqmt of the college.</p>	Stn Cdr Jalandhar Cantt ACN JRC	All IMC members																								
53.	<p data-bbox="337 1780 1101 1906">Item VIII : Opening of Suggestion Boxes. As per the approval of IMC during its mtg held on 30 Jan 2021, suggestion boxes are opened every Wednesday. As per the NAAC reqmts, the frequency for opening of</p>																										

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SR NO	MINS	ACTION	INFO
	<p>suggestion boxes should be daily. It was recommended that suggestion boxes installed in college and hostel may be checked / opened every day. On being enquired by the Chairman, Registrar informed that though the suggestions are not received frequently, there is a need to check / open the suggestion boxes daily, as per NAAC requirements.</p> <p>Decision. The IMC accorded approval for opening of Suggestion Boxes on daily basis.</p>	ACN JRC	All IMC members
54.	<p>Item IX : Provn of Blazer as part of Winter Uniform. It has been seen that in private nursing colleges, the students wear blazer as part of Winter Uniform, which is lacking in ACN. It is recommended that blazer be incl as part of the Winter Uniform, wef 01 Jan 2023.</p> <p>Decision. The IMC approved the proposal for provision of Blazer as part of winter uniform wef 01 Jan 2023. It was further directed that the students be directed to wear blazer with ACN Logo while on outing.</p>	ACN JRC	All IMC members
55.	<p>Item X : Honorarium to Counsellor. As per the approval of the IMC during last mtg held on 07 Jan 2022, a counsellor has been appointed as Visiting Faculty, to vis college every week for a session of two hrs. As per the rates approved by IMC, she is being paid honorarium of Rs 550/- per hour (ie Rs 1100/- per visit), as applicable to other visiting faculty. However, Rehabilitation Council of India (RCI), New Delhi has fixed minimum of Rs 850/- per visit to psychologist.</p> <p>The Director highlighted that the counsellor has not yet conducted any counselling session and demand for counselling charges as per RCI is inappropriate. He therefore recommended that status quo be maint.</p> <p>Decision. After detailed discussions and deliberations, the IMC approved 'status quo' on payment of honorarium to counsellor.</p>	ACN JRC	All IMC members
56.	<p>Item XI : Employment Of Chartered Accountant. M/s Sanjay Radhey Sham & Co, Jalandhar has carried out Audit of College Accounts for a period of three years wef from FY 2019-20 to 2021-22. Hence, as per Para 108 of SOP on Financial Management issued by HQ AWES, the Chartered Accountant is required to be changed.</p>		

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SR NO	MINS	ACTION	INFO																										
	<p>Accordingly, the following CAs have submitted their proposals for audit of accts of ACN : -</p> <table border="1"> <thead> <tr> <th>Sr No</th> <th>Name of the Chartered Accountant</th> <th>Rate / annum</th> </tr> </thead> <tbody> <tr> <td>(a)</td> <td>M/s Ankur V Goel & Associates, Jalandhar Cantt</td> <td>Rs 12,000/- per annum</td> </tr> <tr> <td>(b)</td> <td>Singla, Rahul and Company, Jalandhar City</td> <td>Rs 14,800/- per annum</td> </tr> <tr> <td>(c)</td> <td>Anmol Aggawal & Associates, Jalandhar City</td> <td>Rs 14,200/- per annum</td> </tr> </tbody> </table> <p>Decision. The IMC approved M/s Ankur V Goel & Associate, Jalandhar Cantt as Chartered Accountant of the college for a period of three years wef FY 2022-23 @ Rs 12,000/- per annum, being L-1.</p>	Sr No	Name of the Chartered Accountant	Rate / annum	(a)	M/s Ankur V Goel & Associates, Jalandhar Cantt	Rs 12,000/- per annum	(b)	Singla, Rahul and Company, Jalandhar City	Rs 14,800/- per annum	(c)	Anmol Aggawal & Associates, Jalandhar City	Rs 14,200/- per annum	ACN JRC	All IMC members														
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57.	<p>Item XI : Review of Budget For FY 2021-22. Income / Expdr details for FY 2021-22 of ACN, as under were presented to IMC : -</p> <table border="1"> <thead> <tr> <th>Sr No</th> <th>Revenue Fund</th> <th>Budget</th> <th>Income</th> <th>Expdr</th> <th>Surplus</th> </tr> </thead> <tbody> <tr> <td rowspan="2">(a)</td> <td rowspan="2">College</td> <td>Budgeted</td> <td>320.09</td> <td>304.63</td> <td>15.46</td> </tr> <tr> <td>Actual (As on 31 Mar 22)</td> <td>321.99</td> <td>249.96</td> <td>72.03</td> </tr> <tr> <td rowspan="2">(b)</td> <td rowspan="2">Hostel</td> <td>Budgeted</td> <td>61.26</td> <td>57.53</td> <td>3.73</td> </tr> <tr> <td>Actual (As on 31 Mar 22)</td> <td>60.31</td> <td>51.95</td> <td>8.36</td> </tr> </tbody> </table> <p>Decision. The IMC ratified the budget for FY 2021-22.</p>	Sr No	Revenue Fund	Budget	Income	Expdr	Surplus	(a)	College	Budgeted	320.09	304.63	15.46	Actual (As on 31 Mar 22)	321.99	249.96	72.03	(b)	Hostel	Budgeted	61.26	57.53	3.73	Actual (As on 31 Mar 22)	60.31	51.95	8.36	ACN JRC	All IMC members
Sr No	Revenue Fund	Budget	Income	Expdr	Surplus																								
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		Actual (As on 31 Mar 22)	60.31	51.95	8.36																								
58.	<p>Item XII : Budget for FY 2022-23. Budget for FY 2022-23 was processed on file, which has been approved by the Chairman, ACN. The proposed income / expdr details for ensuing FY 2022-23 are as follows : -</p>																												

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SR NO	MINS					ACTION		INFO
	Sr No	Revenue Fund	Proposed Income	Proposed Expdr	Proposed Income / Expdr			
	(a)	College	359.41	350.83	8.58			
	(b)	Hostel	65.91	61.84	4.07			
	<p>Decision. The IMC unanimously passed & ratified the proposed budget for FY 2022-23, as approved by the Chairman, ACN on file. It was directed that a half yearly review of budget be carried out in the IMC.</p>					ACN JRC	All IMC members	
59.	<p>Item XIII : Ratification of Expenditure. The expenditure incurred by ACN from Jan to Mar 2022 as per details is attached at Appendix 'B' and ratification of the same by the IMC was recommended.</p> <p>Decision. The IMC reviewed and ratified the expdr, as per details given in Appendix 'B'.</p>					ACN JRC	All IMC members	
60.	<p>With the permission of Chairman, the following pts were discussed in the IMC mtg : -</p>							
	<p>(a) Constr of Gate / Shifting of CP-6 in front of ACN. IMC was informed that a gate in front of ACN is being constr on def land, which may later restrict entry to ACN faculty, staff, students, parents and visitors. Upon this, Stn Cdr info that CP-6, which is presently loc on Southern side of ACN, is being shifted in front of ACN. After the IMC mtg, the Chairman, Stn Cdr, Brig A, HQ 11 Corps and Director, ACN vis the site. The Chairman obs that the gate is proposed to be constr in middle of the rd and needs to be widened.</p> <p>Decision. The Chairman directed Stn Cdr to ensure that the gate is constr as per the width of the apch rd and no inconvenience to ACN faculty, staff, students and visitors is caused post shifting of the CP-6.</p>					Stn Cdr, Jalandhar Cantt ACN JRC	All IMC members	
	<p>(b) Payment of Fixed Charges for Washer man by Students. It was brought out that as per the rates fixed by BOO, the students are reqd to pay a monthly charges of Rs 100/- to washerman. Whenever the students proceed on night out pass or on short leave for some days, they deduct the proportionate amount from the Washerman's charges. It was proposed that amount</p>							

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SR NO	MINS	ACTION	INFO
	<p>fixed by the BOO should be charged irrespective of the students leave except for summer and winter vacations pd.</p> <p>Decision. After detailed discussions and deliberations, the IMC directed to ensure payment of approved amt to washer man on monthly basis by the students.</p>	ACN JRC	All IMC members
	<p>(c) Provn of Uniform for Faculty in Clinicals. The Principal, ACN brought out that to maint high std and turnout of the faculty, there is a need to standardise the pattern of uniform for faculty in Clinicals. The Chairman, obs that laying down norms for uniform for faculty in clinicals may invite representations and the same should be avoided to the extent possible. Upon this, CO, 4011 Fd Hosp suggested that ACN faculty to follow the guidelines as applicable to MNS Offrs ie no fashionable garments, nail polish etc. The Director, ACN too agreed to the suggestion of CO, 4011 Fd Hosp. On being, enquired by the Chairman regarding pattern of uniform for faculty in AIIMS, the Principal ACN info that no such pattern attire there.</p> <p>Decision. The IMC dropped the pt and directed to maint status quo on the same. However, it was directed by the Chairman that ACN faculty has to adhere to nursing code and instrs of attire during the clinicals.</p>	ACN JRC	All IMC members
61.	<p>Refund of Security Deposit by MES. The Registrar, ACN apprised that post shifting of electric supply connection to PSPCL in Oct 2020, a case was taken up with MES to refund the security deposit, which has not been recd till date.</p> <p>Decision. The Stn Cdr, Jalandhar Cantt was directed to look into the matter and amount be refunded to ACN at the earliest.</p>	Stn Cdr Jalandhar ACN JRC	All IMC members

62. On being requested pts from the parents, Hav Ashwani Kumar Joshi (Retd) and Sub Vikramjeet Singh (Retd) expressed satisfaction. Mrs Mamta Chauhan mother of Ms Sulekha, B Sc (Nursing) Third Year recommended that ACN to explore possibility for reducing the fee burden on parents / students. Upon this, the Chairman, ACN informed her that ACN endavours to provide State of The Art facilities to students and fee being charged is comparatively lesser than other private institutes and hence, expressed inability in reducing the same.

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63. **Vote of Thanks.** The Registrar, ACN expressed a sincere gratitude to Chairman, all IMC members including Parent Reps for sparing their time and consideration of all pts with much deliberations.

64. There being no other point, the mtg was declared closed.

Army College of Nursing
Deep Nagar
Jalandhar Cantt

2001/ACN/IMC/22/

11 May 2022

Distr : -

HQ 11 Corps A (C&W)

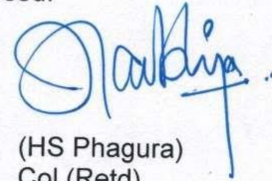
HQ 11 Corps (Med)

HQ 11 Corps (AWES)

Stn HQ Cell
c/o HQ 91 Sub Area

MH Jalandhar Cantt

4011 Fd Hosp



(HS Phagura)
Col (Retd)
Registrar
Member Secy



Appendix 'A'

(Ref para 45 of Mins of IMC mtg
of ACN JRC held on 12 Apr 2022)

**FORTHCOMING EVENTS / ACTIVITIES : ARMY COLLEGE OF NURSING
JALANDHAR CANTT**

<u>SER NO</u>	<u>DATE</u>	<u>ACTIVITY</u>
1.	13 Apr 2022	Annual Sports Meet
2.	22 Apr 2022	Earth Day
3.	23 Apr 2022	Vis – GOC, 11 Corps (Patron, ACN)
4.	29 Apr 2022	AWES Day
5.	1 st week May 2022	Interview for Selection of Faculty
6.	6-12 May 2022	International Nurses Week
7.	13 May 2022	Annual Day
8.	23- 28 May 2022	Pre-Semester Exam (1 st Sem)
9.	28 May 2022	Mentorship Programme
10.	1-18 June 2022	Semester Exam (Univ)
11.	05 June 2022	World Environment Day
12.	06-11 June 2022	lInd Term Exam (2 nd , 3 rd & 4 th Yr)
13.	13 Jun-02 Jul 2022	Summer Vacation
14.	21 June 2022	Yoga Day
15.	27 -30 June 2022	2 nd PTM

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Appendix 'B'

(Ref para 59 of Mins of IMC mtg
of ACN JRC held on 12 Apr 2022)

RATIFICATION OF EXPDR FOR THE PERIOD FROM JAN TO MAR 2022 :
ARMY COLLEGE OF NURSING, JALANDHAR CANTT

Sr No	Particulars	Jan-22	Feb-22	Mar-22	Total
Revenue Fund - College					
1	Salaries, EPF & ESI	13,35,734	10,56,986	9,99,375	33,92,095
2	Security Services	1,45,637	77,838	77,838	3,01,313
3	Adm Services	2,22,333	1,27,411	1,22,804	4,72,548
4	Electricity & Water Bills	78,052	84,146	95,477	2,57,675
5	Tele Bills	2,009	871	2,010	4,890
6	Vehicles Expdr				
	- Fuel	30,719	12,690	22,112	65,521
	- Repair/Maint	1,069	9,474	900	11,443
7	Generator Expdr				
	- Fuel	-	-	21,325	21,325
	- Repair/Maint	-	-	-	-
	- Repair/Maint	-	650	17,850	18,500
8	Repair/Maint - Bldgs	3,62,694	10,155	51,505	4,24,354
9	Repair/Maint - Electricals	800	32,050	7,906	40,756
10	Repair/Maint - Computers, IT Eqpts	-	4,090	8,340	12,430
11	Repair/Maint - General	35,055	1,16,405	1,02,827	2,54,287
12	Expdr on Festival Celebrations	4,708	-	-	4,708
13	Advertisements	-	6,931	2,908	9,839
14	Payment of TA/DA	-	750	18,729	19,479
15	Provn of Compost Pit	-	-	6,000	6,000
16	Purchase of Table Clothes	-	-	16,370	16,370
17	Printing & Stationery	-	-	11,022	11,022
18	Expdr on NAAC Insp	-	-	24,177	24,177
19	Purchase of Neck Ties	-	-	9,120	9,120
20	Expdr on Fire Safety Certificate	12,500	-	-	12,500
21	Purchase of Welcome Bd	-	-	13,100	13,100
22	Expdr on ACN Galleria	-	-	44,930	44,930
23	Provn of Understair stores	-	-	37,760	37,760
24	Purchase of Office Tables	-	-	26,896	26,896
25	Partitioning in Nutrition Lab	-	-	34,810	34,810
26	Insurance of Vehs	-	-	21,000	21,000
27	Students' Regn/Exam Fee to BFUHS	2,40,000	-	5,92,000	8,32,000
28	Expdr on various indication/info bds in view of NAAC Insp	-	-	99,425	99,425
29	Affiliation/Adm Exp Fee to BFUHS	1,18,000	-	3,83,500	5,01,500
30	Expdr on Cultural Event during NAAC Insp	-	-	56,425	56,425
31	Expdr on Lamp Lighting Ceremony	-	15,245	-	15,245
32	Expdr on Sports Activities	-	-	35,838	35,838
33	Purchase of Lab Coats for faculty	-	-	10,374	10,374
34	Purchase of Articles for Nutrition Lab	-	-	13,870	13,870
35	Expdr on trg activities	-	-	6,188	6,188
36	Purchase of IT Eqpts	-	-	16,021	16,021
	Total	25,89,310	15,55,692	30,10,732	71,55,734
Revenue Fund - Hostel					
1	Pay & Allces	29,483	26,378	25,195	81,056
2	Adm Services	94,949	48,512	49,579	1,93,040
3	Security Services	72,809	38,919	38,919	1,50,647
4	Generator Expdr				
	- Fuel	-	-	24,672	24,672
	- Repair/Maint	-	-	-	-
	- Repair/Maint	-	-	-	-
5	General Repair/Maint	11,909	5,533	17,820	35,262
6	Water & Electricity Bill	95,398	1,02,844	1,16,693	3,14,935
7	Payment of Earned Lve to Warden	-	25,674	-	25,674
8	Electrical Repairs/Replacements	-	1,450	10,303	11,753
9	Building Repairs/Maint	-	-	27,770	27,770
10	Multimedia Speakers for TV Room	-	-	6,000	6,000
11	Carpeting in Sarv Dharm Sthal	-	-	38,350	38,350
12	Provn of Temple in Sarv Dharm Sthal	-	-	46,490	46,490
	Total	3,04,548	2,49,310	4,01,791	9,55,649
Grant in Aid					
1	Honorarium to Vis Faculty	13,750	-	7,700	21,450
2	Newspaper Bill	-	-	8,674	8,674
3	Purchase of IT Eqpts	2,56,304	2,43,000	-	4,99,304
4	Books for Library	3,588	-	-	3,588
5	Lab Eqpts	-	90,018	-	90,018
6	3D Simulators for Labs	-	-	8,20,100	8,20,100
7	Internet Leased Line	-	-	2,38,950	2,38,950
	Total	2,73,642	3,33,018	10,75,424	16,82,084

**MINUTES OF INSTITUTE MANAGEMENT COMMITTEE MEETING OF
ARMY COLLEGE OF NURSING, JALANDHAR CANTT HELD ON 22 JUL 2022**

1. Institute Management Committee (IMC) meeting of Army College of Nursing (ACN), Jalandhar Cantt for the Quarter ending Jun 2022 was held at Conf Hall of ACN on 22 Jul 2022. The meeting was held in a hybrid mode where seven parents had joined online from their respective locs. The meeting was chaired by Brig Chatanya Limaya, SM, Brig A, HQ 11 Corps (Offg Chairman, ACN) and attended by the fwg:-

(a) Members.

- | | | | |
|--------|---------------------------|---|--|
| (i) | Brig Prasad R Lele | - | Comdt MH (Dir, ACN). |
| (ii) | Col Rohit Kapoor | - | Offg Brig Med, HQ 11 Corps |
| (iii) | Col R Karkhanis | - | CO, 4011 Fd Hosp |
| (iv) | Maj SPS Jadaun | - | Addl Dir (AWES), HQ 11 Corps. |
| (v) | Prof M Maheswary | - | Principal, ACN Jalandhar. |
| (vi) | Mrs Priya Sharma | - | Associate Prof, ACN Jalandhar |
| (vii) | Ms Gagan Sharma | - | Assistant Prof, ACN Jalandhar |
| (viii) | Hav Dinesh Kumar (Retd) | - | Parent Rep- B Sc (Nursing)
First Sem (Online) |
| (ix) | Nb Sub Sirmour Kumar | - | Parent Rep- B Sc (Nursing)
First Sem (Online) |
| (x) | Sub Narendra Kumar Rawat- | - | Parent Rep- B Sc (Nursing)
Second Year, from Jalandhar. |
| (xi) | Sub Jagseer Singh | - | Parent Rep-B Sc (Nursing)
Second Year (Online) |
| (xii) | Mrs Nirsha Sharma | - | Parent Rep-B Sc (Nursing)
Third Year (Online) |
| (xiii) | Mrs Krishna | - | Parent Rep - B Sc (Nursing)
Third Year (Online). |
| (xiv) | Mrs Rekha Tiwari | - | Parent Rep - B Sc (Nursing)
Fourth Year (Online) |
| (xv) | Mrs Seema Devi | - | Parent Rep - B Sc (Nursing)
Fourth Year (Online) |

- (b) Secy.** Col HS Phagura (Retd) - Registrar, ACN Jalandhar.



2. The Secy at the outset expressed his condolence over the demise of Sub Hanumandin Sharma and Mrs Subhadra Sharma on 23 Apr 2022 (parents of Ms Deepika of B Sc (Nursing) First Semester) due to a road accident. The IMC observed a two minutes silence to pay homage.

3. **Welcome and Opening Address.** Registrar ACN extended a warm welcome to Brig Chatanya Limaya, Brig A, HQ 11 Corps (Offg Chairman, ACN) who was attending / chairing the first Institute Management Committee (IMC) of the college. The member secy also welcomed all IMC members and parent representatives and thanked them for sparing their valuable time for the mtg.

4. Following points were discussed in the meeting : -

- (a) Progress on minutes of last IMC meeting held on 12 Apr 2022.
- (c) Update on College Activities held and forthcoming events.
- (d) Agenda Points.
- (e) Ratification of expdr incurred during the period from Apr to Jun 2022.

5. The points covered by the Registrar in the IMC and directions/decisions given by the Chairman, ACN are given in the succeeding paras.

<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
<u>PROGREP ON MINUTES OF LAST IMC MEETING HELD ON 12 APR 2022</u>			
6.	<u>Para 06 : Est of Solar Power Generation Plant.</u> Tender Notice for est of Solar Power Generation Plant under "RESCO Model" has been published in all editions of "Hindustan Times" & "The Tribune" on 01 Jul 2022 and "Indian Express" on 02 Jul 2022. Last date for receipt of tenders is 30 Jul 2022. It was info that due to capacity of Solar Power Generation Plant, no firm has come forward to purchase the tender document. Necessary assistance from HQ 11 Corps was requested. <u>Decision.</u> The Offg Chairman assured that he will appch all concerned for wide publicity of the tender notice.	ACN JRC	All IMC members
7.	<u>Para 6(a) : Devp of Own Enterprise Resource Plg (ERP) Software for Curriculum Plg.</u> The reqmt of college for ERP Software has been identified and a demonstration by M/s Infovision Softech, Chandigarh was also carried out on 12 Jul 2022.	--	All IMC members

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<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
8.	<u>Para 6(b) : Full Time Teachers Participation in University Activities in Board of Studies / Academic Council.</u> Mrs Baljeet Kaur, Associate Professor has been nominated by the university as member in Faculty of Nursing Sciences for the Academic Session 2022-23.	--	All IMC members
9.	<u>Para 6(c) : Introduction of PG Courses and Para 08 : Incr of Seats in B Sc (Nursing) Course.</u> A pn to GOC, 11 Corps (Patron, ACN) on Acad Growth of the college was made by Registrar on 08 Jul 2022. It was also attended by Brig A, Brig Med, Offg Dir and Offg Principal. A Demand Survey has also been initiated & shared by HQ AWES with all APSs & KVs to take feedback from stake holders. Draft Vision Document titled "ACN @ 2040" was presented to Patron for his approval and the same is being processed on file.	--	All IMC members
10.	<u>Para 6(d) : Introduction of Certificate Courses.</u> Certificate courses avlb with BFUHS and IGNOU have been identified and same incl in the pn made to GOC, 11 Corps on 08 Jul 2022. <u>Present Status.</u> Introduction of IGNOU recognised certificate courses has been reviewed and not found feasible, due to non-availability of the same under IGNOU-Army Education Project (IAEP). Hence, short courses recognised by BFUHS Faridkot have been incl in the Academic Growth Plan of the college.		All IMC members
11.	<u>Para 6(i) : Devp of Simulation Lab and Trg the Teachers.</u> Indian Nursing Council (INC), New Delhi had org a Simulation Trg Pgme at SGT University, Gurugram from 04 to 07 Jul 2022. The same was attended by Principal. A detailed discussions and deliberations on est of a separate Simulation Lab vis-à-vis Hands-On trg of students in the existing labs / mannequins was held. The Registrar also info that this college had projected a demand of CTS Funds of Rs 30.00 lakh for est of a Simulation Lab. However, due to ltd avbl of the funds / GIA, the amt is unlikely to be released this year and hence, the project may have to be postponed. The Director ACN highlighted that there is a need to enhance the practical skills of the students and hence mandatory skill trg in the existing labs be org and more emphasis on clinical trg in hospital be ensured.	--	All IMC members
12.	<u>Research & Devp.</u> The Director, ACN suggested that there is a need to ensure minimum three articles by each department in UGC Care / Indexed / Pubmed Journals		

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<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
	per year ie 18 per year and suitable reward will also be given as a source of motivation. <u>Decision.</u> The Offg Chairman agreed to the recommendations of the Director on paras 11 and 12 be implemented in letter and spirit to achieve better grading in the next cycle of NAAC Accreditation. .	ACN JRC	All IMC members
13.	<u>Para 6(k) : LMS for Library.</u> Ms Navrinder Kaur, Librarian had vis Vajra Library and found that automation status of college library is at par with them. Her vis to various reputed instts is being planned to ascertain the LMS software being run by them.	--	All IMC members
14.	<u>Para 6(m) : Average Teacher Experience.</u> Instrs have been recd from HQ AWES to fwd proposals for appt of faculty on reg basis. The nucleus faculty posns have been identified and S of C being processed with higher HQ separately.	--	All IMC members
15.	<u>Para 6(n) : Teachers trained for Devp and Delivery of e-contents / e-courses.</u> Indian Nursing Council, New Delhi had org for Midwifery Faculty from 19-26 Apr 2022. Prof (Mrs) M Maheswary, Principal and Ms Jasleen Kaur, Clinical Instructor attended the same.	--	All IMC members
16.	<u>Para 6(y) : Outreach Activities.</u> (a) As part of Outreach activities, MOU for conduct of community health training (urban) at Integrated Health Centre at KK Vihar and 11 Corps MI Room has been signed between Principal and Brig Med, HQ 11 Corps. The Registrar thanked the auths for the same. (b) MOU for trg of students at ASHA School, Jalandhar has been signed with 4011 Fd Hosp, incorporating the amdts suggested by DJAG, HQ 11 Corps. (c) Draft MOUs to be exec between Dayanand Ayurveda College, NCC, NSS and Red Cross have also been prep and being processed with concerned agencies.		All IMC members
17.	<u>Para 6(ac)(iv) : Est of Deptt Libraries.</u> The reqmt of books and infrastructure has been obtained from all the HODs and action is in hand to invite quotations for the same. Director ACN also suggested that in addn to purchase of books, e-books and 'Uptodate consortium'		

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<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
	<p>of Wolters Kluwer be subscribed. Upon this the Registrar apprised that college has planned to upgrade Internet Lease Line Bandwidth from 100 mbps to 300 mbps wef Jan 2023. Hence, the subscription of 'Uptodate consortium' will be explored alongwith the same.</p> <p><u>Decision.</u> The Offg Chairman, directed to update the library regularly, in view of the revised INC curriculum for B Sc (Nursing) course.</p>	ACN JRC	All IMC members
18.	<p><u>Para 6(af)(ii) : SOP on Maintenance.</u> SOP on maint of infrastructure has been updated to incl composn of Institute Maintenance Committee and periodicity of conduct of its mtg along with General Body meetings.</p>	--	All IMC members
19.	<p><u>Para 08 : Provn for Commissioning of Students of ACN Jalandhar and AIN Guwahati into MNS Cadre.</u> Lt Gen Daljit Singh, VSM, DGMS (Army) and Sr Col Comdt vis the college on 06 Jun 2022. During bfg, the issue regarding SSC in Military Nursing Service was discussed and it was informed by the Gen Offr that approx 250 vacancies are being released shortly and that ACN & AIN students will be considered preferentially. The Director, ACN also info the IMC that weightage to candidates having NCC 'C' certificate is also likely to be given and thus ACN students will have seniority over other candidates.</p>	--	All IMC members
20.	<p><u>Para 09 : Repair of Exterior Granular Texture.</u> Draft tender docus have been vetted by HQ 11 Corps (Engrs). Since, the expdr on repair of Exterior Granular Texture entails more than the financial powers of GOC-in-C, Western Command, S of C is reqd to be fwd to HQ AWES for obtaining IPA of the CFA (COAS). Hence, the S of C is required to be fwd along with Bill of Quantities. Accordingly, this college has approached HQ 11 Corps (Engrs) for detailment of a BOO to ascertain / work out the area. However, HQ 11 Corps (Engrs) has asked to apch Chief Engineer (JZ), Jalandhar Cantt for the same. Hence, the matter is inordinately delayed and intervention of IMC was requested.</p> <p><u>Decision.</u> The Offg Chairman apprised that he has already discussed the case with Chief Engineer, HQ 11 Corps as well as Chief Engineer, Jalandhar Zone and issue will be resolved within 2-3 days.</p> <p><u>Present Status.</u> One JE ex 58 Engr Regt has since vis the campus to prepare the docus.</p>	ACN JRC	All IMC members

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<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
21.	<u>Para 18 : Results - Academic Session 2020-21.</u> During the last IMC mtg held on 12 Apr 2022, the IMC had approved org classes from qualified faculty of PIMS, Jalandhar. The same were org for B Sc (Nursing) First Semester during Jun 2022 and an honorarium @ Rs 1500/- per lecture paid.	--	All IMC members
22.	<u>Para 39 : Provn of Interim Relief.</u> During the Annual Conf of Directors / Dean / Heads of Professional Colleges-2022 held online on 09 and 10 Mar 2022, it was directed to fwd Statement of Case for provision of interim relief, for consideration. The same was processed with higher HQ. However, HQ Western Command has not recommended the same. The issue was also incl in the Registrar's Conf held from 08-10 Jun 2022, but not accepted. Hence, 'status quo' is being maint.	--	All IMC members
23.	<u>Para 41 : Provn of Admission to Children of UTs of J&K and Ladakh under 'OP SADBHAVNA'.</u> A total of 13 children of UTs of J&K and Ladakh under 'OP SADBHAVNA' had registered for OAT-2022 for admission to B Sc (Nursing) Course at ACN Jalandhar and AIN Guwahati. However, only five had appeared in the OAT held on 09 Jul 2022.	--	All IMC members
24.	<u>Para 42 : Online Admission Test (OAT)-2022.</u> Registration for OAT-2022 for admission to B Sc (Nursing) Course at ACN Jalandhar and AIN Guwahati had commenced from 02 Jun 2022 with last date of receipt of applications extended from 25 Jun to 30 Jun 2022. OAT-2022 was held at 11 centers throughout the country on 09 Jul 2022. Details of candidates registered and appeared in the OAT were also informed to the IMC. <u>Present Status.</u> The result of OAT-2022 was recd from AIN Guwahati on 22 Jul 2022. A total of 213 candidates, as per details given below have qualified in the OAT: - (a) AIN Guwahati - 40 (b) ACN Jalandhar - 100 (c) Both (ACN & AIN) - 73 Total - 213	--	All IMC members
25.	<u>Para 46 : Provn of Day Care Facility (Baby Crèche).</u> The pt has been deferred in view of no response from faculty.	--	All IMC members

Arshita

<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
26.	<u>Para 48 : Terms and Conditions for Appointment of Faculty/Staff.</u> A case was taken up with higher HQ to consider replacement of word “Contractual” with “Term Based”. HQ AWES has directed Western Command to get the proposal legally vetted and fwd the case with legal opinion alongwith recoms of BoA. Hence, the matter is under consideration at HQ Western Command.	--	All IMC members HQ Western Comd (AWES)
27.	<u>Para 49 : Entitlement of Summer Vacation Salary.</u> A case was taken up with higher HQ vide HQ 11 Corps letter No 2001/ACN/Staff/22 dated 30 May 2022. Based on the case taken up, HQ AWES had sought comments / suggestions from the envt, vide their e-mail dated 03 Jun 2022. Accordingly, S of C for entitlement of summer vacation salary along with recommendations has been fwd to HQ 11 Corps (AWES) on 10 Jul 2022. <u>Present Status.</u> S of C for entitlement of Summer vacation / earned leave to teaching faculty / adm staff / NTS of ACN Jalandhar has been fwd to HQ Western Command, vide HQ 11 Corps (AWES) letter No 2501/Gen/AWES dated 22 Jul 2022.		All IMC members HQ Western Comd (AWES)
28.	<u>Para 50(b) : Conduct of Practical Trg of B Sc (Nursing) Third Year at Dr Vidya Sagar Mental Hospital, Amritsar.</u> Due to adm reasons, the same has been suspended for the current Academic Session. However, the same will be planned in B Sc (Nursing) Third Year wef next Academic Session (2023-24).	--	All IMC members
29.	<u>Para 50(c) : Adoption of a Village in Rural Community.</u> The college has got approval from Department of Health & Welfare, Punjab for conduct of rural health training in PHC Jamsher Khas.	--	All IMC members
30.	<u>Para 53 : Opening of Suggestion Boxes.</u> Although, the suggestions are not being received frequently, the frequency for opening of suggestion boxes has been changed to daily basis, as per NAAC requirements.	--	All IMC members
31.	<u>Para 61 : Refund of Security Deposit by MES.</u> GE (East), Jalandhar Cantt has intimated that out of a total of Rs 3.82 lakh deposited by this college, wks amounting to Rs 2.75 lakh were exec for provn of electricity to ACN by MES and Rs one lakh was taken as a Cautionary Deposit, vide letter No 40/ACN/A/Q3W dated 30 Apr 2022. The process for refund of the same has been initiated by them and will be released to ACN soon.	GE (East) Jalandhar Cantt HQ 91 Sub Area	CE (JZ) Jalandhar Cantt All IMC members

Arshita

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	Intervention of the IMC was requested for refund by GE (East).		
<u>UPDATE OF ACTIVITIES</u>			
32.	<u>Vis : Director (Projects), HQ AWES.</u> Col Pritpal Chandel (Retd), Director (Projects), HQ AWES had visited the college on 12 Apr 2022. He was briefed and conducted by the Registrar and visited HQ 11 Corps.	--	All IMC members
33.	<u>Vis : GOC, 11 Corps.</u> Lt Gen Devendra Sharma, GOC, 11 Corps (Patron, ACN) vis the college on 23 Apr 2022. He was briefed by the Registrar and conducted around the campus. He also addressed and interacted with the students. Tour notes have been issued by HQ 11 Corps GS (SD) vide their letter No 1568/TN/GS (SD) dated 14 May 2022. Prog of salient issues is as follows : - (a) <u>Safety Audit against Fire.</u> It was carried out by HQ 11 Corps (Ord) on 15 Jun 2022, but report of the same has not been recd. (b) <u>Safety Audit against Electrocutation.</u> The same has not yet carried out by GE (East), Jalandhar Cantt, inspite of repeated requests / reminders.	--	All IMC members
34.	<u>Summer Vacations.</u> (a) <u>Students.</u> Students of B Sc (Nursing) Second and Third Year proceeded on 20 days Summer Vacation from 31 May to 19 Jun 2022. (b) <u>Faculty.</u> The Summer Vacations in respect of faculty is being availed in two groups as under : - (i) <u>Group I.</u> 01 Jun to 07 Jul 2022. (ii) <u>Group II.</u> 09 Jul to 14 Aug 2022.	--	All IMC members
35.	<u>Supplementary Examinations : Academic Session 2020-21.</u> Baba Farid University of Health Sciences, Faridkot conducted supplementary examinations for the Academic Session 2020-21 from 02 May 2022 to 17 May 2022. A total of 14 students of B Sc (Nursing) First and Second Year had appeared in the same and the results are awaited.	--	All IMC members

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36.	<u>Internship Trg : B Sc (Nursing) Fourth Year at Command Hospital, Western Command.</u> 30 students of Group-I of B Sc (Nursing) Fourth Year completed Internship Trg at Command Hospital, Western Command wef 06 Jun 2022 to 02 Jul 2022. Group-II students are undergoing internship trg from 11 Jul to 06 Aug 2022.	--	All IMC members
37.	<u>Excursion Trip.</u> An excursion trip for students of B Sc (Nursing) First Semester was org by the college on 02 Jun 2022 at Wonderland Amusement Park.	--	All IMC members
38.	<u>Art of Living.</u> 'Art of Living', Jalandhar organised a one day session on 01 Apr 2022. The same was attended by students and faculty members.	--	All IMC members
39.	<u>Freshers' Day.</u> Freshers' Day was celebrated by the college on 09 Apr 2022.	--	All IMC members
40.	<u>World Health Day.</u> World Health Day was celebrated by the college on 07 Apr 2022 on the theme " Our Planet, Our Health " with full zeal by participating in marathon organised by Medical Branch, HQ 11 Corps. 96 students, Principal and faculty members participated in the same. A seminar was also org by the college	--	All IMC members
41.	<u>Annual Sports Meet-2022.</u> Annual Sports Meet-2022 was organized by the college on 13 Apr 2022. Brig Amit Sharma, SM, Brig Med HQ 11 Corps, was the Chief Guest. Various sports and athletic events were conducted on 12-13 Apr 2022.	--	All IMC members
42.	<u>Essay Writing Competition.</u> An essay writing competition was organized by the college on 13 Apr 2022 on Birthday of Dr. B.R. Ambedkar. The topic for the competition was "Achievements and Contribution of Dr. B.R. Ambedkar in Nation Building".	--	All IMC members
43.	<u>Conduct of Continuing Nursing Education (CNE).</u> A CNE on Basic Life Support (BLS) was conducted by Mrs Baljeet Kaur, Associate Professor and Ms Gagan Sharma, Assistant Professor in the college on 16 Apr 2022. The same was attended by all faculty members and students of B Sc (Nursing) Second Year.	--	All IMC members
44.	<u>Martial Arts Classes.</u> Self Defence Classes (Martial Arts) were conducted in the college from 18 Apr 2022 to 17 May 2022, for a pd of one month. The classes were conducted by Shihan Jaswant Singh, who has been awarded 8 th DAN Black Belt (France & UK) and is	--	All IMC members

Arshita

<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
	Founder & President of Karate Do Federation of India (Regd). Certificates for Self Defence Trg / World Organizer of Martial Arts (WOMA), USA were awarded to the participants.		
45.	<u>World Earth Day.</u> A Guest Lecture on World Earth Day on the topic “ Invest in Our Planet ” was organized by this college on 22 Apr 2022. Dr Amrita Sharma, BAMS, Professor, DAV Ayurveda College, Jalandhar was the guest speaker. The same was attended by all faculty, staff and students of the college.	--	All IMC members
46.	<u>Firing at Vajra Indoor Shooting Rg.</u> 52 x NCC cadets of this college vis and fired at 10 m Vajra Indoor Shooting Rg for firing, on 23 Apr 2022. Ms Kalindi Saran, Care Taker (NCC) also accompanied the students.	--	All IMC members
47.	<u>AWES Raising Day Celebrations.</u> 39th Raising Day of AWES was celebrated in the college on 29 Apr 2022. Col Balbir Singh (Retd) the founder Addl Dir (AWES), HQ 11 Corps was the Chief Guest. Lt Col BD Kaur, MH Jalandhar Cantt motivated students to join the MNS. On this occasion, Col HS Phagura (Retd), Registrar also motivated the students to improve Reading Habits and Best Examination Techniques to score good marks. Prizes were also distributed to the award winners in various competitions held in the college.	--	All IMC members
48.	<u>Eid Ul Fitur Celebration.</u> The Students Nurses Association of college organized and celebrated “Eid UL Fitur” in the college on 04 May 2022, as part of the National Integration Campaign.	--	All IMC members
49.	<u>International Nurses Day-2022.</u> International Nurses Day-2022 was celebrated by the college on 12 May 2022, on the theme “ A Voice to Lead-Invest in Nursing and Respect Rights to Secure Global Health ”. The college org Panel Discussion, Symposium by Nur Offrs and Poster Exhibition on this occasion. In addn, the Principal alongwith two faculty members and 57 students of B Sc (Nursing) Second Year also attended the Symposium org by MH Jalandhar Cantt. A webinar on this occasion was also org by Indian Nursing Council, New Delhi, which was attended by students of B Sc (Nursing) Second Year.	--	All IMC members

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<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
50.	<p><u>Inter Nursing Colleges Fest-Pulsatio-2022.</u> An “Inter Nursing Colleges Fest-Pulsatio 2022” was organised by College of Nursing, Government Medical College & Hospital, Sector-32, Chandigarh on 30 & 31 May 2022. Students from 10 Nursing Colleges had participated in various competitions org by the host college. 24 students of this college, who participated in various competitions i.e. Modelling, Urban Jam (Solo, Duet and Group), Face Painting, Poster Making, Rangoli Competition, Antakshri, Singing, Poetry, Photography, Quiz and Miss Pulsatio, have won the following prizes :-</p> <p>(a) <u>First Prize (03).</u> Fashion Show, Solo Dance and Duet Dance.</p> <p>(b) <u>Second Prize (01).</u> Solo Dance</p> <p>(c) <u>Third Prizes (01).</u> Singing.</p> <p>(d) <u>Miss Pulsatio.</u> Ms Khushbu of B Sc (Nursing) Fourth Year was crowned as “Miss Pulsatio”.</p>	--	All IMC members
51.	<p><u>General Body Meeting.</u> An Open Forum Interaction was carried out by the Principal and Registrar with all students on 28 May 2022, as a General Body Meeting of the students Nurses Association (SNA) of the college.</p>	--	All IMC members
52.	<p><u>Poster Exhibition.</u> NSS Wing of the college acknowledged “World No Tobacco Day” at Military Hospital, Jalandhar Cantt on 31 May 2022. On this occasion, a health edn pgme was also conducted. Col Sheetal, Principal Matron, MH Jalandhar was also present.</p>	--	All IMC members
53.	<p><u>World Bicycle Day.</u> World Bicycle Day was acknowledged by the college on 03 Jun 2022.</p>	--	All IMC members
54.	<p><u>World Environment Day.</u> ‘Tree Plantation Drive’ was org in the college on 06 Jun 2022 on World Environment Day-2022.</p>	--	All IMC members
55.	<p><u>Blood Donation Camp.</u></p> <p>(a) A Blood Donation Camp was org by this college in collaboration with Military Hospital, Jalandhar Cantt on 14 Jun 2022 on World Blood Donors Day. During the Blood Donation Camp, the students participated actively and were given certificate of appreciation by MH Jalandhar.</p>	--	All IMC members

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<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
	(b) A Pledge Taking Ceremony for voluntary blood donation was also org on 09 Jul 2022. The Offg Principal, Registrar, all faculty and students participated in the ceremony.		
56.	<u>Plantation Drive : ACN NEEMS 22.</u> In view of the monsoon season, Plantation Drive : ACN NEEMS, 60 Neem trees were planted in the campus on 04 Jul 2022.	--	All IMC members
57.	<u>Nomination of Observers.</u> Principal, ACN was detailed as Observer by BFUHS Farikdot at DAV Institute of Physiotherapy, Jalandhar from 11 to 25 Apr 2022 for Physiotherapy Examinations.	--	All IMC members
58.	<u>Faculty Development Pgme.</u> Directorate General Health Services, Nursing Division in collaboration with College of Nursing and Department of Forensic Medicine, AIIMS, Delhi organised a Faculty Development Program on “ Short Term Course in Forensic Nursing ”. The same was attended by students of B Sc (Nursing) First Semester.	--	All IMC members
59.	<u>Workshop on Infection Control.</u> A workshop on Infection Control was organized by MH Jalandhar Cantt on the theme “ A Step Towards Health System Resiliency ” on 24 Apr 2022. Principal, four faculty members and 39 students of B Sc (Nursing) Second Year attended the same. Ms Jasleen Kaur, Clinical Instructor was a Guest Speaker in the workshop, who delivered lecture on “ Infection Control ”. The students of this college also participated in Poster Making and first and second prizes were bagged by Ms Raunak Jahan and Ms Kavitha of B Sc (Nursing) Second Year.	--	All IMC members
60.	<u>Webinar.</u> On the occasion of “International Day of Midwife”, AIIMS, New Delhi had org a webinar on 05 May 2022. The same was attended by all faculty members and B Sc (Nursing) Fourth year students of the college.	--	All IMC members
61.	<u>CNE.</u> A presentation by Prof Charlotte Ranadive, Vice Principal on the topic “ First Aid in Mental Health ” was made on 02 May 2022. The same was attended by all faculty members.	--	All IMC members
62.	<u>Trg the Trainers.</u> Directorate General Health Services, Nursing Division in collaboration with this college and Manibha Bhula Nursing College, Uka Tarsadia University, Gujarat had organised	--	All IMC members

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<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
	nationwide virtual training program for capacity building of nurses on “ Comprehensive management of VOC (Omicron), Revised Treatment Protocols and Post-COVID-19 Sequelae ”, on 16 May 2022. The Principal, ACN extended welcome to all delegates and Brig Prasad R Lele, Commandant, MH Jalandhar (Director ACN) was the Guest of Honour. The same was also attended by all faculty and B Sc (Nursing) Fourth Year students.		
63.	Wksp on Forensic Psychiatry. Chitkara University, Chandigarh had org a National Level Wksp on “ Forensic Psychiatry ” on 17 & 18 May 2022. Prof (Mrs) Charlotte Ranadive, Vice Principal / HOD (Psychiatric Nursing) of the college was detailed to attend the same.	--	All IMC members
64.	Workshop : Professional Advancement. B Sc (Nur) Fourth Year students org a workshop on Professional Advancement ” on 27 May 2022. The same was attended by all faculty members and students of the college.	--	All IMC members
65.	Simulation Trg Pame. Indian Nursing Council (INC), New Delhi had org a Simulation Trg Pgme at SGT University, Gurugram from 04 to 07 Jul 2022. The same was attended by Principal, ACN.	--	All IMC members
66.	Alumni Association. Alumni Association of the college with the name “JACONites Alumni Association” has been registered on 02 May 2022 under Societies Registration Act, 1860. Efforts are being made to optimise the participation of alumni.	--	All IMC members
67.	BOG Mtg. Board of Governors (BOG) meeting of AWES was held on 20 Apr 2022. The mtg was chaired by COAS (President BOG). Imp pts of BOG mtg are as follows:- (a) Appt of Core Faculty on Reg Basis. (b) Post 1 st three-year term of Dean / Director / Principal in Professional Colleges, BoA has been empowered to give two-year renewal (within 65 yrs age stipulation). Subsequent renewal may be carried out by the Chairman Exec Cmte (AG), if recommended. (c) Revision of Fin Powers. Fin Powers of Registrar, Principal and Director have been revised as under : -		

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<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>																
	<table border="1" data-bbox="431 283 987 462"> <thead> <tr> <th>Ser No</th> <th>Appt</th> <th>Existing (in lac)</th> <th>Revised (in lac)</th> </tr> </thead> <tbody> <tr> <td>(i)</td> <td>Registrar</td> <td>0.30</td> <td>0.50</td> </tr> <tr> <td>(ii)</td> <td>Principal</td> <td>0.80</td> <td>1.50</td> </tr> <tr> <td>(iii)</td> <td>Director</td> <td>2.65</td> <td>3.50</td> </tr> </tbody> </table> <p data-bbox="342 499 1089 768">(d) <u>Weightage for Fd Area Service in Admission to AWES Instts.</u> “Mock Admission” was carried out twice (2020 and 2021), as per scheme approved by the COAS. The data acquired pointed at less than expected impact on intended target (deserving population). Since, the legal opinion was also not in favour of implementation of the scheme, the proposal was dropped with approval of the COAS in Jan 2022.</p>	Ser No	Appt	Existing (in lac)	Revised (in lac)	(i)	Registrar	0.30	0.50	(ii)	Principal	0.80	1.50	(iii)	Director	2.65	3.50		
Ser No	Appt	Existing (in lac)	Revised (in lac)																
(i)	Registrar	0.30	0.50																
(ii)	Principal	0.80	1.50																
(iii)	Director	2.65	3.50																
68.	<p data-bbox="342 810 1089 1010"><u>Selection of Faculty.</u> A BOOs detailed by HQ 11 Corps assembled at this college on 04 May 2022 for selection of Vice Principal, one Assistant Professor and six Clinical Instructors. COS HQ 11 Corps (Chairman, ACN) was the Presiding Officer. The outcome of the interview held is as follows : -</p> <p data-bbox="342 1052 1089 1146">(a) <u>Vice Principal.</u> Three yrs contract in respect of Prof (Mrs) Charlotte Ranadive has been renewed wef 16 May 2022.</p> <p data-bbox="342 1188 1089 1220">(b) <u>Assistant Professors.</u></p> <p data-bbox="435 1255 1089 1419">(i) A case file has been processed for approval of the Patron, ACN (GOC, 11 Corps) for fixing the higher salary on initial appt, as per provisions of AWES Rules and Regulations, Apr 2009.</p> <p data-bbox="435 1461 1089 1598">(ii) Ms Babita Sharma (M Sc – Mental Health Nursing), R-I candidate, has not been relieved by her present employer, she has sought extension in joining till Oct 2022.</p> <p data-bbox="435 1640 1089 1839">(iii) Ms Muskan Sharma (M Sc – Medical Surgical Nursing), R-II candidate, will be issued appt letter post approval of the case for fixation of higher salary. The candidate will join the college tentatively wef mid Aug / first week of Sep 2022.</p> <p data-bbox="435 1881 1089 1936">(iv) Dr (Mrs) Maya Sahoo, was also offered, but no response has been recd.</p>																		

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<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
	<p>(c) <u>Clinical Instructors.</u> The BOO had recommended six candidates in merit and one candidate in reserve panel for filling up the six vacant posts of CIs. However, only one candidate Ms Nitika Kashyap (Rec-V) has joined on 15 Jul 2022. Further, two Clinical Instructors have also submitted three months notice for resignation and they will be relieved at the end of Academic Session on 30 Sep 2022. In addn, three yrs contract in respect of Ms Apsra Kalsi, Clinical Instructor is also expiring on 25 Oct 2022. The state of Clinical Instructors as on date is as under:-</p> <p>(i) Auth - 18.</p> <p>(ii) Held - 12</p> <p>(iii) CIs under Resignation- 02</p> <p>(iv) Defi - 06+02 = 08</p> <p><u>Present Status.</u> An advt inviting applications for nine posts of Clinical Instructors has been published in the newspaper on 17 Jul 2022 and applications being recd. The interview is likely to be held in 3rd/4th week of Aug 2022.</p>	--	All IMC members
69.	<p><u>Mess Mtg.</u> A mess mtg was held in the college on 05 Jul 2022 and agenda pts / suggestions of the students were deliberated upon. The mtg was chaired by the Registrar and attended by faculty incharge mess, hostel warden, student reps of all batches and mess contractor.</p>	--	All IMC members
70.	<p><u>Annual Conference of Directors and Registrars & Heads of Administration of AWES Run Professional Colleges-2022.</u> The subject conf was held at HQ AWES from 08 to 10 Jun 2022, in a hybrid mode. Registrar, ACN attended the conf at HQ AWES. Pts discussed and progrep thereon was also apprised to the IMC, for info.</p>	--	All IMC members
71.	<p><u>Interaction with Alumni.</u> The Registrar vis Rajiv Gandhi Cancer Hospital, New Delhi on 09 Jun 2022 and interacted with Alumni, for having a 'Delhi Chapter' started.</p>	--	All IMC members
72.	<p><u>Fire Safety Audit.</u> As per the dirns of the Patron, ACN (GOC, 11 Corps), a team detailed by HQ 11 Corps (Ord) has carried out "Fire Safety Audit" of the college on 15 Jun 2022. Their report is awaited.</p>	--	All IMC members

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<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
73.	<u>International Day of Yoga (IDY-2022).</u> 20 students of this college participated in International Day of Yoga celebrations at HQ 11 Corps on 21 Jun 2022.	--	All IMC members
74.	<u>CEB Claim : Ms Deepika `Sharma, B Sc (Nursing) First Semester.</u> Continuing Education Benefit (CEB) claim of Rs five lakh in respect of Ms Deepika Sharma has been approved / settled by the Insurance Company. The amt will be credited directly to her bank accounts and confirmation fwd separately.	--	All IMC members
75.	<u>Security Drill.</u> Security Drill was practiced and coordinated by this college on 04 Jul 2022 with HQ 350 Inf Bde as part of stn Mut Aid Plan.	--	All IMC members
76.	<u>Water Testing.</u> Water samples were fwd to SHO, Jalandhar Cantt and reports have been found to be "Satisfactory".	--	All IMC members
<u>AGENDA PTS</u>			
77.	<u>Item I : Academic Growth.</u> Proposed Short Term, Mid Term and Long Term Academic Growth of ACN from 2023-24 to 2029-30 was presented to IMC for perusal. It was info that though the college has presented the same during pn to GOC, 11 Corps (Patron, ACN) on 08 Jul 2022. In view of the feedback recd in Demand Svy conducted by HQ AWES as well as deliberations of the cognitive thought process gp, the same is under revision / consideration. It was info that the revised plan for Academic Growth of the college is being prepared and will be put up on file for perusal & approval of the Patron. <u>Decision.</u> The Offg Chairman suggested that courses being identified in short, medium and long term Academic Growth of the college be deliberated in house in view of the Demand Svy, future potential and user reqmts.	ACN JRC	All IMC members
78.	<u>Item II : Incentives to Faculty.</u> In view of the defi of faculty as well as non-joining of the selected candidates after the interviews, there is a need to provide certain incentives to the faculty to attract and retain quality faculty. Various options for giving incentives to faculty along with financial effects were discussed. <u>Decision.</u> After detailed discussions and deliberations, it was directed that by the most suitable proposal be	ACN JRC	All IMC members

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<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
	worked out and put up on file for approval of the Patron, ACN.		
79.	<p><u>Item III : Transcript Charges.</u> Baba Farid University of Health Sciences, Faridkot has fixed the Transcript Charges @ Rs 5000/- per student. The charges being levied by the college, since passing out of the first batch in 2009 are as under : -</p> <p>(a) Transcript (in original) - Rs 1000/-. (b) Duplicate Transcript - Rs 500/-</p> <p><u>Proposal.</u> It was recommended that Transcript charges be revised to Rs 2000/- for obtaining Transcript (in original), Rs 1000/- for Duplicate Transcript and charges for preparing Foreign Transcript be fixed @ Rs 5,000/-.</p> <p><u>Decision.</u> Approval by the IMC was accorded for revision of Transcript Charges, as per proposal submitted.</p>	ACN JRC	All IMC members
80.	<p><u>Item IV : Contribution by Alumni.</u> It was agreed by all info that contribution by the Alumni is a maj factor in growth of any academic instt and NAAC Accreditation. During the last IMC mtg held on 12 Apr 2022, suggestions from parents regarding alumni contribution of Rs 2000/- out of the security deposit held with the college was obtained and agreed to. It was therefore recommended that sanction by the IMC be accorded to deduct a sum of Rs 2000/- out of the security deposit (College) of Rs 15,000/ as Contribution by Alumni, which will be ultimately utilised for conduct of alumni activities, so that alumni is vibrant and active.</p> <p><u>Decision.</u> The IMC accorded approval for deducting a sum of Rs 2000/- out of college security deposit of Rs 15,000/- of the students, as per proposal submitted.</p>	ACN JRC	All IMC members
81.	<p><u>Item V : Ratification of Expenditure.</u> The expenditure incurred by ACN from Apr to Jun 2022 as per details is attached at Appendix 'A' and ratification of the same by the IMC was recommended.</p> <p><u>Decision.</u> The IMC reviewed and ratified the expdr, as per details given at Appendix 'A'.</p>	ACN JRC	All IMC members

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<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
82.	With the permission of Offg Chairman, the following pts were discussed in the IMC mtg :-		
	<p>(a) <u>Impact of proposed Cantt Periphery Rd.</u> It was brought out that as per the recent newspaper reports, plan for proposed Cantt Periphery Rd is being prepared by the District Administration and there is a need to look into the interests of the ACN, as it will lead to a heavy t/c in front of the college, post constr of the periphery rd.</p> <p><u>Present Status.</u> The Offg Chairman had discussed the issue with Patron, ACN and HQ 91 Sub Area has been requested to take the ACN concerns into consideration. It has since been confirmed that the proposed alignment of the cantt periphery rd will not be running in front of the ACN.</p>	Stn Cdr Jalandhar Cantt	All IMC members
	<p>(b) <u>Low State of Clinical Instructors.</u> State of Clinical Instructors auth, held and posns lying vacant as well as outcome of last three interviews held and Clinical Instructors left during the period Mar 2021 to Feb 2022 was discussed. Probable reasons for resignation by faculty and not joining by the selected candidates were also discussed. Among all points, it has emerged that the college is keeping security deposit equivalent to three months' salary, as per AWES Rules and Regulations. Hence, there is a need to review and reduce this notice period to one month salary.</p> <p><u>Decision.</u> IMC directed that a case be taken up HQ AWES to consider reducing the security deposit from three months to one month.</p>	ACN	All IMC members
	<p>(c) <u>Visibility Enhancement Pgme.</u> With the view to enhance visibility of ACN, there is a need to conduct interactive sessions with the clientele ie students of APSs under 11 Corps Zone. It was recommended that a schedule for conduct of visibility enhancement pgme in consultation with all APSs under 11 Corps Zone and students from KVs in the respective stn be also incl in the same.</p> <p><u>Decision.</u> The Offg Chairman, requested Addl Dir (AWES) to org visibility enhancement pgme in consultation with Registrar ACN and APSs.</p>	HQ 11 Corps (AWES)	ACN All IMC members

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<u>SR NO</u>	<u>MINS</u>	<u>ACTION</u>	<u>INFO</u>
	(d) Forthcoming Events / Activities. The proposed events / activities to be held in college during Jul to Sep 2022 (attached as Appendix 'B') were info to the IMC for info.	--	All IMC members

83. **Vote of Thanks.** The Registrar, ACN expressed a sincere gratitude to Chairman, all IMC members including Parent Reps for sparing their time and consideration of all pts.

84. There being no other point, the mtg was declared closed.



Army College of Nursing
Deep Nagar
Jalandhar Cantt

(HS Phagura)
Col (Retd)
Registrar
Member Secy

2001/ACN/IMC/22/

13 Aug 2022

Distr : -

- HQ 11 Corps A (C&W)
- HQ 11 Corps (Med)
- HQ 11 Corps (Ord)
- HQ 11 Corps (AWES)
- HQ 91 Sub Area
- MH Jalandhar Cantt
- 4011 Fd Hosp



Appendix 'A'

(Ref para 81 of Mins of IMC mtg
of ACN JRC held on 22 Jul 2022)

RATIFICATION OF EXPDR FOR THE PERIOD FROM APR TO JUN 2022 :
ARMY COLLEGE OF NURSING, JALANDHAR CANTT

Sr No	Particulars	Apr-22	May-22	Jun-22	Total
Revenue Fund - College					
1	Salaries, EPF & ESI	10,43,222	8,96,489	10,47,006	29,86,717
2	Adm Services	1,39,327	1,36,694	1,56,795	4,32,816
3	Security Services	77,838	77,838	77,838	2,33,514
4	Electricity & Water Bills	88,164	78,363	90,369	2,56,896
5	Tele/Broadband Bills	871	2,010	860	3,741
6	Vehicles Expdr				
	- Fuel	29,743	36,444	38,962	1,05,149
	- Repair/Maint	18,033	496	4,769	23,298
7	Generator Expdr				
	- Fuel	-	12,573	-	12,573
	- Repair/Maint	5,000	-	-	5,000
8	Repair/Maint - Electrical	10,043	380	-	10,423
9	Repair/Maint - Bldg	20,000	40,940	1,930	62,870
10	Repair/Maint - General	19,359	4,022	7,126	30,507
11	Printing & Sty	910	17,665	-	18,575
12	Expdr on Annual Sports Day	23,647	-	-	23,647
13	Conveyance of Students to Comd Hosp, Chd	5,500	9,000	6,300	20,800
14	Advertisements	35,000	10,963	-	45,963
15	Wksp/Seminar Expdr	-	3,375	-	3,375
16	Expdr on Fresher's/Nurses Day	7,032	6,360	-	13,392
17	Expdr on Inter College Fest - Pulsatio	-	29,100	18,569	47,669
18	Certificates/Medals etc for students	9,550	5,000	-	14,550
19	Insurance of Vehs	-	5,099	-	5,099
20	Printing of College Calendar	-	23,010	-	23,010
21	Purchase of Bio Metric Attendance Machine	-	14,000	-	14,000
22	Purchase of Office Chairs	-	16,500	-	16,500
23	Renewal of Antivirus Software & IT Eqpts	-	27,230	-	27,230
24	Printing of Answer Sheets	50,400	-	-	50,400
25	Payment of interest share in Endowment Fund FD	81,538	-	-	81,538
26	Annual Fee to INC	-	25,000	-	25,000
27	Expdr on vis	7,665	-	-	7,665
28	Expdr on AWES Day celebrations	-	6,960	-	6,960
29	Registration Fee for Alumni Association	-	6,000	-	6,000
30	Provn for wooden platforms for classrooms	-	-	39,825	39,825
31	NAAC Accreditation Steel Boards	-	-	39,950	39,950
32	Replacement of Tele exchange	-	-	38,822	38,822
33	TA/DA paid	-	-	27,952	27,952
	Total	16,72,842	14,91,511	15,97,073	47,61,426
Revenue Fund - Hostel					
1	Pay & Allices	28,657	28,863	28,931	86,451
2	Adm Services	50,171	50,987	45,403	1,46,561
3	Security Services	38,919	38,919	38,919	1,16,757
4	Generator Expdr				
	- Fuel	-	15,366	-	15,366
	- Repair/Maint	3,000	-	-	3,000
5	Repair/Maint - General	15,794	8,235	4,400	28,429
6	Repair/Maint - Bldg	6,967	-	-	6,967
6	Repair/Maint - Electrical	9,207	-	-	9,207
7	Electricity & Water Bill	1,07,756	95,777	1,10,451	3,13,984
9	Purchase of Desert Coolers (50)	-	2,40,000	-	2,40,000
10	Modification of beds	-	-	2,12,795	2,12,795
	Total	2,60,471	4,78,147	4,40,899	11,79,517

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Appendix 'B'

(Ref para 82(d) of Mins of IMC mtg
of ACN JRC held on 22 Jul 2022)

**FORTHCOMING EVENTS / ACTIVITIES : ARMY COLLEGE OF NURSING
JALANDHAR CANTI**

Ser No	Activity	Time Line / Schedule
1.	Selection of LDC	26 Jul 2022
2.	First Semester Exams	27 - 29 Jul 2022
3.	Collegiate Meet : Acad Growth, ACN Jalandhar	Week ending 29 Jul 2022 (scheduled for 08 Aug 2022)
4.	Annual Audit of Accts	Aug 2022
5.	Declaration of OAT Result	First Week - Aug 2022
6.	Interview for Selection of Principal	2 nd Week - Aug 2022
7.	Selection of Clinical Instrs	3 rd Week - Aug 2022
8.	Conduct of Counselling	3 rd Week - Aug 2022
9.	Commencement of Academic Session	Second Week - Sep 2022
10.	Book Inspection	30-31 Aug 2022
11.	Vis by Insp Offr (COS HQ Western Command)	09 Sep 2022
12.	Edn Trip – B Sc (Nursing) Fourth Yr	Third Week - Sep 2022
13.	Conduct of Annual day-cum-Convocation Ceremony	Last Week - Sep / First week Oct 2022

Arshita